

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, SEPTEMBER 25, 2017**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, September 25, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Hazuka presided. The following commissioners were present: Crystal Jacobson, Sheri Lund, Ryan Schlieman and John Ganschow. Also in attendance were Finance Officer Linda Hunnel and City Attorney Larry Nelson. Deputy Finance Officer Travis Harford was absent with notice.

PLEDGE OF ALLEGIANCE

Mayor Hazuka led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Jacobson motioned to approve the September 25th posted agenda . Schlieman seconded. All voting aye, motion carried.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

City Attorney Larry Nelson had a question and answer session with the commission on their duties relating to municipal government. Nelson also discussed Chapter 8.03, Sewer Provisions, of the Municipal Ordinance. Nelson gave an update on his efforts to work with the county on increasing the buffer zone abutting city limits from ¼ mile to ½ mile or more. The Commission asked that Nelson continue moving forward with the project.

MAINTENANCE REPORT

The Commission reviewed the current maintenance report furnished by employees Phil Wolf and Chris Kullander. Items discussed included: lagoon sludge removal, the Lily Street Lift Station insurance claim, Joel Street Lift Station repairs, direction hydrant flushing, the valve exercise program, repairing curb stop valve risers, pothole repair, and plow truck electrical repair. The Kubota Zero Twin Mower was declared surplus property, and having a declared value of over \$500, will be advertised as for sale by sealed bids.

FINANCE OFFICER REPORT

Finance Officer Hunnel presented. Local 4H club Dakota Lassies and Ranchers are installing helmet racks in the Rec Complex dugout as a service project. Special thanks to the group. There will be a flu clinic on October 18th from 6-8 PM in the Civic Center. Hunnel discussed with the Commission the handful of uninstalled meters that remain from the Water Meter Replacement Project. These meters will require a licensed plumber to install due to placement of the meters, substandard piping and other situations out of the city's control. Payment of these installations were discussed. Hunnel was asked to get an estimate from a licensed plumber to determine costs involved. Another Civic Center roof repair estimate was received.

PUBLIC UTILITIES

Chairman Jacobson-No report.

FINANCE AND REVENUE

Chairman Lund expressed the need for a Civic Center janitor. Lund said the center should be clean before a rental and deposits withheld if the building is not left in the same condition. Service groups would also be responsible for keeping the building clean. Hiring a janitor will be placed on the October 9th agenda.

PUBLIC SAFETY

Chairman Schlieman-No report.

PUBLIC WORKS

Chairman Ganschow-No report.

MAYOR

Mayor Hazuka-No report.

REGULAR BUSINESS

SEPTEMBER 11th MINUTES

Schlieman motioned to approved the September 11, 2017 Minutes. Jacobson seconded. Motion carried all votes aye.

OLD BUSINESS

SECOND READING ORDINANCE 2017-285-1 2018 Municipal Budget

Mayor Hazuka held the second reading of Ordinance 2017-285-1. Motion by Lund, second by Jacobson, to approve Ordinance 2017-285-1, City of Worthing 2018 Municipal Budget. Motion carried, all voting aye.

CODE ENFORCEMENT

The Commission asked that code enforcement ordinances be placed on the city website. The Finance Office is working with the police department on streamlining code enforcement efforts.

MAINTENANCE DEPT. VEHICLE PURCHASE UPDATE

Chairman Ganschow reported that the city would not be purchasing the Ford F350 pickup discussed at the last meeting as it did not pass inspection.

NEW BUSINESS

VOLUNTEER FLOOR MAINTENANCE\CIVIC CENTER

Chairman Jacobson made a motion to give Bruce Gabauer a \$75 gift card in appreciation of his volunteer work in waxing the Civic Center floor. Lund seconded. Motion carried, all voting aye.

CITY ACCOUNTABILITY & TASK TRACKING

Mayor Hazuka tabled this until the October 9th regular monthly meeting.

TIME SHEET SOFTWARE

Mayor Hazuka tabled this until the October 9th regular monthly meeting.

PARK AND REC BOARD

Chairman Ganschow gave an account of Park and Recreation programs and business.

At 9:10 PM, Mayor Hazuka called for a brief recess.

EXECUTIVE SESSION

Motion by Jacobson, second by Ganschow, to enter into Executive Session at 9:23 PM for the following purpose under SDCL 1-25-2 (1) To Discuss the Qualifications, Competence, Performance, Character or Fitness of Any Public Officer or Employee. Mayor Hazuka called the meeting back to order at 10:13 PM. No action was taken.

ADJOURNMENT

Lund motioned to adjourn at 10:13 PM. Schlieman seconded. All votes "aye"; motion carried. The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY, OCTOBER 9TH at the WORTHING CIVIC CENTER.

Bradley J. Hazuka, Mayor

Linda D. Hunnel, Finance Officer