

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, OCTOBER 9, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, October 9, 2017 at 7:00 P.M. in the Worthing Civic Center.

Commissioner Lund presided. The following commissioners were present: Crystal Jacobson, Ryan Schlieman, and John Ganschow. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, City Maintenance Chris Kullander, and City Engineer Jon Fischer. Mayor Hazuka was absent with notice.

**PLEDGE OF ALLEGIANCE**

Commissioner Lund led the meeting in the pledge of allegiance.

**APPROVAL OF AGENDA**

Schlieman motioned to approve the October 9<sup>th</sup> posted agenda. Jacobson seconded. Motion carried, all voting aye.

**OPEN PUBLIC SPEAKING**

Todd Headrick from Keller-Williams Realty was present to speak about the new homes being built on Sund Street and future plans to build additional homes. Headrick spoke about the high cost of developing and the need for tax incentives. The Worthing tax incentive plan was repealed in September due to budget concerns. The Commission expressed its appreciation of the high quality homes being built on Sund Street.

Joan Hanus spoke about a property she will be selling in Worthing early next year and if the City of Worthing was interested in purchasing the property. The Commission will discuss this with Mayor Hazuka upon his return.

**ENGINEERS REPORT**

City Engineer Jon Fischer submitted Pay Request #1 for the Water Meter Replacement Project in the amount of \$104,378.14. Motion by Jacobson, second by Ganschow, to approve Pay Request #1 for \$104,378.14. Motion carried, all voting aye.

**MAINTENANCE REPORT**

The Commission reviewed the current maintenance report furnished by Chris Kullander. Items discussed included: lagoon sludge removal, the Lily Street Lift Station insurance claim, Joel Street Lift Station repairs, directional hydrant flushing, valve exercise program, repairing curb stop valve risers, water tower painting, and installing the Worthing sign.

**FINANCE OFFICER REPORT**

Finance Officer Hunnel and Deputy Finance Officer Harford presented. There will be a flu shot clinic on October 18<sup>th</sup> from 6-8 PM in the Civic Center. Harford is obtaining quotes on installing a handful of meters that remain from the Water Meter Replacement Project. These meters will require a licensed plumber to install due to placement of the meters, substandard piping and other situations out of the city's control. Harford said the new DTI meter reader interface software will be here in a few weeks. Hunnel said Midwest Assistance Planning is offering a training session that she believes will be beneficial to herself and Harford. Hunnel expressed concern over the leaking roof in the civic center and asked the commission to consider ceasing rentals until the roof is repaired. The Commission did not feel that the situation warranted stopping rentals at this time. Hunnel will submit the final report to the insurance company for the Lily Street lift station vandalism as all invoices have now been received.

**PUBLIC UTILITIES**

Chairman Jacobson-Jacobson reported that there would be no Trunk or Treat this year.

## FINANCE AND REVENUE

Chairman Lund – No Report

## PUBLIC SAFETY

Chairman Schlieman-Schlieman went over the police department budget with the Commission. Schlieman asked Hunnel to research police pay and hours of comparable cities.

## PUBLIC WORKS

Chairman Ganschow-Ganschow reported that work is being done at 1<sup>st</sup> and Poplar to aid in drainage at that intersection.

## **REGULAR BUSINESS**

### SEPTEMBER 25<sup>th</sup> MINUTES

Schlieman motioned to approved the September 25, 2017 Minutes. Jacobson seconded. Motion carried all voting aye.

### OCTOBER CLAIMS\SEPTEMBER WAGE REPORTS

Jacobson made a motion to approve October Claims\September Wage Reports. Schlieman seconded. Motion carried, all voting aye.

### SEPTEMBER REVENUE & EXPENSE, CASH REPORTS

The Commission reviewed the September R&E reports. Motion by Jacobson, second by Ganschow, to approve the September 2017 Cash Report. Motion carried, all voting aye.

## **OLD BUSINESS**

### TREE REMOVAL-CHERRY STREET

Jacobson made a motion to hire All Seasons Property Maintenance, the lowest bid at \$975, to remove a tree on Cherry Street. Schlieman seconded the motion. Motion carried, all voting aye.

Finance Officer Hunnel had three commissioners place their appraisals of the 2004 Kubota Mower into a sealed envelope. Bids for the mower have been advertised and the bid opening will take place at the October 23<sup>rd</sup> meeting.

Hunnel was asked to place the Civic Center Janitor item on the October 23<sup>rd</sup> agenda in order to obtain insurance information.

## **PARK AND REC BOARD**

Chairman Ganschow spoke briefly about the possibility of restructuring the board.

## **NEW BUSINESS**

RESOLUTION 10092017, A RESOLUTION ESTABLISHING THE CITY OF WORTHINGS' PROVISIONAL LEGISLATIVE PRIORITIES FOR THE 2018 STATE LEGISLATIVE SESSION.

Tabled until the October 23rd regular monthly meeting.

### CITY ACCOUNTABILITY & TASK TRACKING

Tabled until the October 23rd regular monthly meeting.

### TIME SHEET SOFTWARE

Tabled until the October 23rd regular monthly meeting.

## **ADJOURNMENT**

Schlieman motioned to adjourn at 8:25 PM. Ganschow seconded. All votes “aye”; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, OCTOBER 23<sup>rd</sup> at the WORTHING CIVIC CENTER.**

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Bradley J. Hazuka, Mayor

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Linda D. Hunnel, Finance Officer