

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY OCTOBER 24, 2016**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday October 24, 2016 at 7:00 P.M. in the Worthing Civic Center.

Commissioner Bunkers presided. The following commissioners were present: Sheri Lund, Crystal Jacobson and Eric Bunkers. Mayor Eric Saugstad and Commissioner Ryan Schlieman were absent with notice. Also in attendance was Finance Officer Linda Hunnel. Special guests were Boy Scout Pack # 309 with Troop Leaders Stephan Fjelstad, Jimmy Miles, Justin Bauer and Mark Werner, and parents of the scouts. The troop visited City Hall before the meeting and learned from Commissioner Jacobson and Finance Officer Hunnel how various aspects of city government works. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

**APPROVAL OF AGENDA**

Motion by Jacobson to approve the agenda for the October 24, 2016 regular monthly meeting. Lund seconded. Motion carried, all voting aye.

Boy Scout Pack #309 led the meeting with the Pledge of Allegiance. Commissioner Bunkers thanked the troop for their participation in city government.

**OPEN PUBLIC SPEAKING**

Commissioner Bunkers opened Public Speaking. As no one was present, open public speaking was closed.

**OLD BUSINESS**

**MINUTES OF OCTOBER 10, 2016 REGULAR MEETING**

Lund motioned to approve the minutes of the October, 2016 regular monthly meeting. Jacobson seconded. All votes "aye", motion carried.

**PURCHASE APPROVAL\SNOW TRUCK**

Jacobson made a motion to approve the purchase of a 2000 Sterling L8511 Plow Truck w\blade and sander for the purchase price of \$42,900 minus trade in of the 1990 International for \$2900, for a final purchase price of \$40,000. Lund seconded. Bunkers asked for a roll call vote; Jacobson, Lund and Bunkers voting aye. Motion carried. Lund made a motion to authorize the Mayor's signature on the purchase agreement from Boyer Ford. Jacobson seconded. Motion carried, all voting aye.

Finance Officer Hunnel discussed purchasing options concerning the new snow plow. Hunnel was instructed to submit a loan application to USDA Rural Development for a 5 year loan at 2.375% interest.

**RECREATION TRAIL FINAL PAYMENT UPDATE**

As the pond drain tile has not been repaired at this time, the final payment request has not been resubmitted. City Engineer Jon Fischer said the project would be done this week.

**P&Z HEARING OCTOBER 17, 2016-AMENDING GB ZONING-COND. USE**

The Worthing Planning and Zoning Commission held a public hearing on Monday, October 17 at 7:00 PM to discuss proposed changes to the 2012 Revised Zoning Ordinance. The changes would add Warehouse, Mini-Warehouse and Contractor's Shop\Storage Yard to the Conditional or Permitted Uses of the GB-General Business District section. There was no public input. The Planning and Zoning Board recommended approval of the amendment to the 2012 Revised Zoning Ordinance.

## **XCEL GRANT AWARDED**

Thank you to Eric Pauli and Xcel Energy for the award of the 2016 Economic Development Grant in the amount of \$5000. The grant will be used for a new 'Welcome to Worthing' sign on the west edge of 1<sup>st</sup> Street (County 280<sup>th</sup> St.).

## **NEW BUSINESS**

### **PUBLIC HEARING 7:15 PM-AMENDING GB ZONING-COND. USE**

The Worthing City Commission held a public hearing to discuss proposed changes to the 2012 Revised Zoning Ordinance. The changes would add Warehouse, Mini-Warehouse and Contractor's Shop\Storage Yard to the Conditional or Permitted Uses of the GB-General Business District section. There was no public input. The City Commission held the first reading of Ord. 2016-279-1-An amendment to the 2012 Revised Zoning Ordinance. The second reading of ORD. 2016-279-1 will take place at the November 10<sup>th</sup> regular monthly meeting.

## **MAINTENANCE REPORT**

The Commission reviewed the October 24<sup>th</sup> Maintenance Report submitted by City Employee Phil Wolf. Items included manhole work, installing the new aerator, ditch cleaning, storm sewer cleaning, lagoon discharge, curb stops, and the repair to the 1<sup>st</sup> and Poplar pothole.

## **FINANCE OFFICER REPORT**

Hunnel had attended the October 17<sup>th</sup> P&Z Meeting and will attend the November 14<sup>th</sup> P&Z Meeting. At that meeting the Board will review accessory building and parking regulations. The front footage assessments were sent to the Lincoln County Auditor. Hunnel has been gathering information on employee comp time pay and will have a resolution for the commission in November. We will be updating our safety manual and finalizing the municipal ordinance. The Finance Office had received complaints about barking dogs and an alleged vicious dog. These complaints were turned over to Worthing Chief of Police Travis Johns.

## **DEPARTMENT HEAD REPORTS**

### **PUBLIC WORKS**

Jacobson reported that Trunk or Treat, hosted by the Worthing Days Committee, was a fun and well attended event, with approximately 200 children in attendance. Jacobson thanked all those who donated time and candy.

### **FINANCE & REVENUE**

Lund had no report.

### **PUBLIC UTILITIES**

Schlieman was absent.

### **PUBLIC SAFETY**

Bunkers said the Park and Recreation Board will be hosting a Pumpkin Walk at 7pm Saturday, October 29<sup>th</sup> at the new recreation trail. Luminaries, decorated by area children, will line the trail. Residents are asked to bring jack-o-lanterns, which will be judged for first and second place decoration, and treats will be handed out.

### **MAYOR'S REPORT**

Mayor Saugstad was absent.

Commissioner Eric Bunkers called a short recess at 7:30 PM. The meeting was called back to order at 7:36 PM.

## **EXECUTIVE SESSION**

Motion by Jacobson, second by Lund to enter into Executive Session at 7:36 PM to discuss employee issues. Bunkers called an end to Executive Session at 8:02 PM. No action was taken. Due to scheduling conflicts, Jacobson made a motion to change the date of the next regular monthly meeting from Monday November 7 to Thursday November 10, 2016. Lund seconded. Motion carried, all voting aye.

## **ADJOURNMENT**

Jacobson motioned to adjourn at 8:03 pm. Lund seconded. All votes "aye"; motion carried.

The next regular meeting of the Worthing City Commission will start at 7:00 PM, THURSDAY, NOVEMBER 10<sup>th</sup> at the WORTHING FINANCE OFFICE.

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Eric S. Saugstad, Mayor

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Linda D. Hunnel, Finance Officer