

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, OCTOBER 23, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, October 23, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Hazuka presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, Ryan Schlieman, and John Ganschow. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, City Maintenance Employees Phil Wolf and Chris Kullander.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**APPROVAL OF AGENDA**

Schlieman motioned to approve the October 23rd posted agenda. Jacobson seconded. Motion carried, all voting aye.

**OPEN PUBLIC SPEAKING**

There was no one present for open public speaking.

**MAINTENANCE REPORT**

The Commission reviewed the current maintenance report furnished by Phil Wolf and Chris Kullander. Items discussed included: cell levels and lagoon discharging, Lily Street Lift Station capacitor replacement, Joel Street Lift Station repairs, lagoon road work, MAP assistance on operational manuals, shoulder work on 1<sup>st</sup> Street, SDARWS water leak assistance and water tower painting.

**FINANCE OFFICER REPORT**

Finance Officer Hunnel and Deputy Finance Officer Harford presented. Hunnel thanked the 4H Club Dakota Lassies and Rangers for weeding and trimming the Veterans Memorial. Hunnel attended the October 16<sup>th</sup> Planning and Zoning meeting, where building permit fees for basement remodels were discussed. There were two final notices sent for code enforcement. Hunnel received permission from the commission to contact City Attorney Larry Nelson about these properties. The commission was given a conflict of interest policy to review. Harford is working with area plumbers on estimates of cost for the remaining properties with special plumbing needs for an upgraded water meter.

PUBLIC UTILITIES

Commissioner Jacobson- no report.

FINANCE AND REVENUE

Commissioner Lund – Lund asked that we amend the 2018 Municipal Budget to increase our property tax revenue by \$2000 using stored CPI of 1.4%. There will be a special meeting on Wednesday, October 25<sup>th</sup> at 5:30 PM in the Worthing City Hall to vote on this amendment.

PUBLIC SAFETY

Commissioner Schlieman-no report.

PUBLIC WORKS

Commissioner Ganschow-no report.

MAYOR'S REPORT

Mayor Hazuka-no report.

**EXECUTIVE SESSION**

Motion by Lund, second by Schlieman, to enter into Executive Session at 7:17 PM as allowed under SDCL 1-25-2 (1) TO DISCUSS THE QUALIFICATIONS, COMPETENCE,

PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE. The meeting was called back to order at 7:40 PM. No action was taken.

## **REGULAR BUSINESS**

### **OCTOBER 9<sup>th</sup> MINUTES**

Schlieman motioned to approved the October 9, 2017 Minutes. Jacobson seconded. Motion carried all voting aye.

## **OLD BUSINESS**

### **KUBOTA BID OPENING**

Finance Officer Hunnel received one sealed bid for the 2004 Kubota mower, which was advertised as surplus property. Jacobson made a motion to approve the sealed bid of \$899.99 from sole bidder Leroy Lund for the 2004 Kubota mower. Ganschow seconded. Motion carried, all voting aye.

### **CIVIC CENTER CLEANING**

The commission discussed the need to keep up with the cleaning at the civic center and the possibility of having the service groups that use the center aid with the cost of a janitor. Also discussed was the need to put a policy in place that the renters deposit will be used if the building is not cleaned by the renter. Jacobson made a motion to hire Maria Lund as Civic Center Janitor for \$30 per hour. Schlieman seconded. Motion carried, Jacobson, Schlieman, and Ganschow voting aye. Lund abstained.

## **NEW BUSINESS**

### **SURPLUS STREET SIGNS**

Schlieman made a motion to declare a value of under \$200 for the surplus street signs taken down after the sign replacement project. Jacobson seconded the motion. Motion carried, all voting aye. Jacobson made a motion to sell the surplus street signs to the public for \$5 each, until December 31<sup>st</sup>, 2017. After December 31<sup>st</sup> the signs will be sold in bulk to a collectible dealer. Ganschow seconded the motion. Motion carried, all voting aye.

### **SURPLUS OLD WATER METERS**

Schlieman made a motion to place the old water meters replaced by the Kamstrup meters into surplus property. Ganschow seconded. Motion carried, all voting aye.

### **SURPLUS CIVIC CENTER ITEMS**

Schlieman made a motion to place the civic center dishes and coffee cups into surplus property. Lund seconded. Motion carried, all voting aye.

## **RESOLUTION 10092017, A RESOLUTION ESTABLISHING THE CITY OF WORTHINGS' PROVISIONAL LEGISLATIVE PRIORITIES FOR THE 2018 STATE LEGISLATIVE SESSION.**

As there were questions on various sections of the Resolution, this item was tabled until the November 6<sup>th</sup> regular monthly meeting.

## **CITY ACCOUNTABILITY & TASK TRACKING\TIME SHEET SOFTWARE**

Mayor Hazuka is investigating affordable programs. Hazuka is also waiting for quotes on Time Sheet Software.

Mayor Hazuka called a brief recess at 8:15 PM. The meeting was called back to order at 8:23 PM.

## **EXECUTIVE SESSION**

Motion by Jacobson, second by Ganschow, to enter into Executive Session at 8:23 PM as allowed under SDCL 1-25-2 (1) TO DISCUSS THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE. The meeting was called back to order at 8:48 PM. No action was taken.

**ADJOURNMENT**

Schlieman motioned to adjourn at 8:48 PM. Ganschow seconded. All votes “aye”; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, NOVEMBER 6<sup>TH</sup> at the WORTHING CIVIC CENTER.**

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Bradley J. Hazuka, Mayor

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Linda D. Hunnel, Finance Officer