

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, NOVEMBER 5, 2018**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, November 5, 2018 at 7:00 P.M. in the Worthing Elementary School Lunchroom.

Commissioner Crystal Jacobson presided. The following commissioners were present: Denise Moani Nelson and John Ganschow. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Amy Bauer, and Maintenance Tech Jake Haar. Mayor Hazuka and Commissioner Lund were absent with notice.

PLEDGE OF ALLEGIANCE

Commissioner Jacobson led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Motion by Nelson to approve the November 5, 2018 posted agenda. Ganschow seconded the motion. Motion carried, all voting aye.

OPEN PUBLIC SPEAKING

John Foltz brought up again his concerns regarding the accuracy of the Sept. 10th Commission minutes. He also brought up his request for Hunnel's meeting notes for that Commission meeting. Commissioner Nelson explained that notes are considered privileged information. Another concern of Foltz was that there was no notice as to the polling place for the upcoming election. Hunnel responded that the County was handling the election, and they should be contacted.

MAINTENANCE REPORT

City Maintenance Employee Jake Haar gave the following report to the Commission: The pump hours at the Lily Station are normal. One pump failed so they will put in a spare (new) pump and bring the rebuilt pump in for repair. Commissioner Jacobson also asked Jake to look into replacing the circuit board, so they can change all single phase pumps to three phase. The main lift stations hours are double what they should be. Haar said they may need to discharge in December. Cell levels were #1 is at 5 ½ ft. and can go to 6ft., #2 is 5ft. and can go to 8ft and #3 is 4ft. and can go to 8ft. The pipe is in for the park drainage. The City still needs to install inlets and outlets and clean ditches. They will also be putting additional culvert in on south side to make it easier to maintain. Ketelsen has to take his CDL driving test. He has been practicing driving the dump truck. All parks except the rec complex are mowed and ready for winter. Maintenance will get the bathrooms winterized this week. Leaf drop off is set up and running with no problems. Maintenance is also trying to get chips picked up off the shoulder and gutters before the snow. A load of recycled concrete was donated and spread on the alley corners. Ketelsen attended a stabilization pond workshop. He has trainings scheduled for November and December. Maintenance worked on SEMS or Vulnerability Assessment report with SDARWS. Maintenance is waiting for dry conditions to finish the Worthing sign and mowing. 3rd and Louise was dug up and culverts were cleaned out so they would flow. Haar met with Nick Sees concerning back flow preventers. Commissioner Jacobson requested the truck and pay loader be

parked inside the locked gates. Commissioner Jacobson also inquired about the potholes on North Maple by Brenda Hyronemus. Jake said they would get them filled with recycled concrete.

FINANCE OFFICER REPORT

Hunnel informed the Commission that Ordinance 2018–287-1 Amending Off Street Parking would require two public hearings as it was a Zoning Regulation Amendment. The Commission agreed to have the hearings starting with the November 12th Planning and Zoning meeting. There will be a public hearing November 19th to discuss the proposed amendment to the 2012 Revised Worthing Zoning Regulations Off Street Parking.

Hunnel let the Commission know that the van insurance is \$13.50 a month. She also let the Commission know that Team Logic is looking for a park camera. The driver who hit the traffic sign's insurance will be sending a check for sign replacement. Trunk or Treat was a success. Thank you to the Cub Scouts for all their work.

COMMISSIONER REPORTS

PUBLIC UTILITIES

Commissioner Jacobson had no report.

FINANCE AND REVENUE

Commissioner Lund was absent with notice.

PUBLIC SAFETY

Commissioner Nelson had no report.

PUBLIC WORKS

Commissioner Ganschow had no report.

MAYOR'S REPORT

Mayor Hazuka was absent with notice.

REGULAR BUSINESS

October 22nd MINUTES

Ganschow motioned to approve the October 22nd, 2018 minutes. Nelson seconded. Motion carried, all voting aye.

NOVEMBER 5TH CLAIMS

Nelson motioned to approve the November 5th, 2018 Claims in the amount of \$42050.24 . Ganschow seconded. Motion carried, all voting aye.

OCTOBER WAGE REPORT

The Commissioners reviewed the October Wage Report . Nelson motioned to approve the October Wage Report. Ganschow seconded the motion. Motion carried, all voting aye.

OCTOBER REVENUE & EXPENSE, CASH REPORT – The Commissioners reviewed the October Revenue & Expense and Cash report. Nelson motioned to approve the October Cash Report. Ganschow seconded the motion. Motion carried, all voting aye.

The Commission reviewed the 2018 YTD Budget Expenditures. On outstanding projects, Haar said the lagoon rip-rap project has had two truckloads and will be delivering two more truckloads in late November or early December.

OLD BUSINESS

CIVIC CENTER ROOF REPAIR ESTIMATE

Great Plains Roofing gave a revised estimate of \$55,696.00 for the Civic Center roof.

CHICKEN PERMIT-ORDINANCE 2014-268-3

Jeris Deboer of Beck Street brought in a petition to harbor chickens with one of his neighbor's signatures. The Commission asked that Deboer get two more neighbors signatures that are within 100ft. of his property.

Thomas Zingler of Maple Street removed their chickens from the right of way and Zingler submitted their neighbor's signatures at the last meeting. Therefore, Ganschow motioned to approve Zingler's chicken permit. Nelson seconded. Motion carried, all voting aye.

NEW BUSINESS

PERSONNEL POLICY Paid time off

As Commissioner Lund was not present, this will be added to the November 19th agenda.

2019 LIQUOR LICENSE RENEWALS

OLDE TOWNE DINNER THEATRE (RETAIL WINE)

OTIS' BAR N GRILL dba KIM'S KORNER (ON-OFF SALE LIQUOR)

K&G ENTERPRISES dba THE BOONDOCKS (ON SALE LIQUOR)

Motion by Ganschow, Second by Nelson, to approve the 2019 Liquor License Renewals. Motion carried, all voting aye.

ADJOURNMENT

Ganschow motioned to adjourn at 7:45PM. Nelson seconded. All votes "aye"; motion carried.

The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY,

November 19th in the WORTHING ELEMENTARY SCHOOL LUNCHROOM.

Bradley J. Hazuka, Mayor

Amy C. Bauer, Deputy Finance Officer