

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, NOVEMBER 20, 2017**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, November 20, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Hazuka presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, Ryan Schlieman, and John Ganschow. Also in attendance were Finance Officer Linda Hunnel and City Maintenance Employee Chris Kullander.

PLEDGE OF ALLEGIANCE

Mayor Hazuka led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Schlieman motioned to approve the November 20th posted agenda. Lund seconded. Motion carried, all voting aye.

OPEN PUBLIC SPEAKING

Brandon VanderMey from Maguire Iron gave a presentation on interior\exterior water tower painting and maintenance. The city's water tower is overdue for painting. The tower's interior will need to be touched up and relined in a zinc\epoxy lining system. The exterior of the tower is beginning to show oxidation and light corrosion or rusting. The Commission would like to have the interior painted next year and the exterior either at the same time or the year after, depending on funding.

Sara Fisher, an Augustana College nursing student, spoke to the commission about a community health study she and a few other students are working on for the Worthing area.

MAINTENANCE REPORT

The Commission reviewed the current maintenance report furnished by Chris Kullander. Items discussed included: cell levels and lagoon discharging, burning weeds around the lagoon banks, Lily Street lift station pump failure, fence repair, cleaning out the drainage ditch by Park Street, and culvert repair. SDARWS employees came to Worthing to help City Employee Chris Kullander determine that the water in the ditch along First Street is ground water and not a city water leak. They were not able to find a curb stop using water detection equipment. City Employee Chris Kullander has passed his CDL testing and will attend Wastewater Training in December in order to obtain his final certification.

FINANCE OFFICER REPORT

Finance Officer Hunnel presented. Hunnel said she is working with SECOG on finalizing the LWCF grant for the Third Street Park. The Commission reviewed a check off list for civic center renters and made changes where necessary. A locked, programmable thermostat will be installed at the civic center to save money on heating and cooling the building. The two pop coolers are listed for sale on the city website; by sealed bids with a \$200 starting price for each cooler. Hunnel said there are no rules against selling the traffic sign surplus from the street project. Schlieman made a motion to sell the traffic signs as follows: \$30 per stop sign, \$20 for all others. Lund seconded. Motion carried, all voting aye. The latest Park and Rec Board meeting was cancelled due to a lack of quorum. One of the furnaces at the civic center went out last week and has been repaired. The City has received an insurance settlement for the Lily Street Lift Station vandalism. Ganschow made a motion to authorize Mayor Hazuka's signature on the Sworn Statement in Proof of Loss for the Lily Street Lift Station vandalism in the amount of \$24,066.14. Jacobson seconded. Motion carried, all voting aye.

PUBLIC UTILITIES-

Commissioner Jacobson had Brandon VanderMey from Maguire Iron give a presentation. *See open public speaking.*

FINANCE AND REVENUE

Commissioner Lund spoke about having a Community Input Meeting in January to discuss the future of our civic center and police accessibility. A tentative date of Thursday, January 18th at 6:30 PM has been set for the meeting. More information will be available prior to the meeting.

PUBLIC SAFETY

Commissioner Schlieman-Schlieman would like to have the City of Worthing offer CPR classes to its residents. Hunnel will check with local sources on this.

PUBLIC WORKS

Commissioner Ganschow-Ganschow spoke with a private contractor concerning snow removal pricing and did not think this was the best option for the city.

MAYOR'S REPORT

Mayor Hazuka-no report.

REGULAR BUSINESS

NOVEMBER 6th MINUTES

Lund motioned to approved the November 6, 2017 minutes. Schlieman seconded. Motion carried all voting aye.

OLD BUSINESS

MAINTENANCE POSITION UPDATE

Finance Officer Hunnel reported that a few applications had been submitted for the maintenance position opening. Ads have since been placed on the SD DOL website and the SDARWS website. Commissioners Jacobson and Ganschow will review these applications.

FINAL PAY REQUEST WATER METER PROJECT

Lund made a motion to accept and submit to the SD DENR the Final Pay Request of \$9290 for the Worthing Water Meter Project. Ganschow seconded. Motion carried, all voting aye.

NEW BUSINESS

CODE ENFORCEMENT- IPMC

Hunnel met with Beresford Code Enforcement Officer Geoff Fillingness last week. They discussed the need for the City of Worthing to adopt the International Property Maintenance Code, which is a widely used resource for cleaning up code violations. Hunnel will check with SECOG for information on adopting the IPMC.

BUILDING PERMIT COST COMPARISON

The Commission reviewed a building permit cost comparison of Worthing and neighboring cities. The Commission spoke of the need to streamline and simplify the building permit process. P&Z Chairman Scott DeWitt and P&Z Administrator Jason Schroeder will be invited to the next regular monthly meeting.

SUPPLEMENTAL BUDGET REVIEW

Hunnel presented the Commission with the 2017 General Fund Supplemental Budget worksheet. Hunnel said unless there is an unforeseen emergency the budget did not need to be supplemented this year; expenditures over department allocations will be taken care of through the contingency fund. This will take place at the December 11th and December 28th meetings.

2018 LIQUOR LICENSE RENEWALS

OLDE TOWNE DINNER THEATRE (RETAIL WINE)

KIM'S KORNER (ON-OFF SALE LIQUOR)

THE BOONDOCKS (ON SALE LIQUOR)

Motion by Lund, Second by Schlieman, to approve the 2018 Liquor License Renewals. Motion carried, all voting aye.

Mayor Hazuka called a brief recess at 8:40 PM. The meeting was called back to order at 8:44 PM.

EXECUTIVE SESSION

Motion by Schlieman, second by Ganschow, to enter into Executive Session at 8:44 PM as allowed under SDCL 1-25-2 (1) TO DISCUSS THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE. The meeting was called back to order at 8:53 PM. No action was taken.

ADJOURNMENT

Schlieman motioned to adjourn at 8:53 PM. Ganschow seconded. All votes “aye”; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, DECEMBER 11TH at the WORTHING CIVIC CENTER.**

Bradley J. Hazuka, Mayor

Linda D. Hunnel, Finance Officer