

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, MAY 7, 2018**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, May 7, 2018 at 6:30 P.M. in the Worthing Civic Center.

Mayor Bradley Hazuka presided. The following commissioners were present: John Ganschow, Sheri Lund and Crystal Jacobson. Also in attendance was Commissioner-Elect Denise Moani Nelson, Finance Officer Linda Hunnel and Maintenance Techs Jake Haar and Anthony Ketelsen. Absent with notice was Commissioner Ryan Schlieman.

PLEDGE OF ALLEGIANCE

Mayor Hazuka led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Motion by Lund to approve the May 7, 2018 posted agenda with the following addition: Computer Purchase for the Police Department. Jacobson seconded the motion. Motion carried, all voting aye.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

MAINTENANCE REPORT

The Commission viewed the May 7th maintenance report with Jake Haar. Haar gave lagoon cell levels and is working on the DMR report for April. Prices on jetting and televising were reviewed by the Commission. An agri-lime purchase was discussed. The Commission would like the maintenance staff to begin using purchase orders. The Commission discussed contracting a blade and driver to maintain gravel streets. Insurance information will need to be reviewed.

FINANCE OFFICER REPORT

Finance Officer Hunnel presented a cost estimate for crack sealing certain city streets. Jacobson made a motion to hire Highway Improvements for crack sealing at a price of \$9211.35. Ganschow seconded. Motion carried, all voting aye.

The Commission determined that the sewer service line cleaning bill of a homeowner would not be paid by the city at this time as they felt it was the homeowner's responsibility. If a defect in the main is discovered when the main is televised, the issue will be revisited.

Hunnel has had a problem with a few homeowners neglecting to get building permits. The Commission instructed Hunnel to enforce city ordinance that requires building

permits for decks, re-shingling ,etc. Hunnel said the majority of property owners in Worthing follow the building permit requirements and are very pleasant to work with. The City of Worthing was awarded a Drinking Water Certificate of Achievement Award for supplying safe drinking water to the public. The annual municipal audit will take place the week of June 5th.

Worthing Days will be June 22 and 23. Bernard Zahn has volunteered to plan and organize the event. If you would like to volunteer your time, call the Finance Office at 372-4113. The Commission has been invited to participate in the pie eating event during Worthing Days.

COMMISSIONER REPORTS

PUBLIC UTILITIES

Commissioner Jacobson had no report.

FINANCE AND REVENUE

Commissioner Lund reported on an ordinance recently adopted by Lincoln County, requiring Concentrated Animal Feeding Operations up to a Class D in excess of 100 animal units, and within one mile of a municipal border, to apply for a conditional use permit.

On behalf of the Mayor and Commission, Commissioner Lund wished Commissioner Ryan Schlieman good luck in his future endeavors. Special thanks to Ryan for his five years of service to the City of Worthing.

PUBLIC SAFETY

Commissioner Schlieman was absent with notice.

PUBLIC WORKS

Commissioner Ganschow would like to step down from the Park and Rec Board as his work commitments have increased. Mayor Hazuka will meet with him in the near future to discuss these duties. Finance Officer Hunnel asked that the coaches share practice and game schedules with the office. Hunnel also said that other teams outside of Worthing had inquired into using the fields for practice. There was discussion on whether or not to allow this. No decision was made.

MAYOR'S REPORT

Mayor Hazuka had no report.

REGULAR BUSINESS

APRIL 11th and 23rd MINUTES

Lund motioned to approve the April 11 and 23, 2018 minutes. Ganschow seconded.

Motion carried, all voting aye.

MAY 7th CLAIMS\ APRIL EMPLOYEE WAGES

Jacobson motioned to approve the May 7, 2018 Claims\April Employee Wage Breakdown. Ganschow seconded. Motion carried, all voting aye.

OLD BUSINESS

STOCKWELL ENGINEER'S PRESENTATION

City Engineer Jon Fischer of Stockwell Engineers gave a presentation on future infrastructure and utility needs for the City of Worthing. Fischer began with sanitary sewer inflow and infiltration, which can overload a lagoon. Sump pumps draining into the city sewer system, older clay pipes and manholes are common sources of inflow and infiltration. The solution is to replace infrastructure or replace your lagoons. Fischer also stated our water tower would be undersized in the future, as well as our storm sewer system. The Park Master Plan was reviewed; the city's first priority is replacing infrastructure and expanding lagoons.

The Finance Office will send citizens a letter concerning the long term damage to infrastructure caused by running sump pump hoses into the city municipal system. If this practice is continued, it will result in higher sewer bills for all citizens in the future. Therefore, a sump pump audit will be conducted by city personnel in the coming months.

NEW BUSINESS

OATH OF OFFICE

Mayor Hazuka gave the Oath of Office to Commissioners Lund and newly elected Commissioner Denise Moani Nelson.

SCHOENFISH AUDITOR LETTER OF ENGAGEMENT

Jacobson made a motion to approve the Letter of Engagement for the 2018 Municipal Audit from Schoenfish & Co., City Auditors. Lund seconded. Motion carried.

2018 MALT BEVERAGE LICENSE RENEWALS

Motion by Lund, second by Ganschow, to approve the 2018 Malt Beverage License Renewal for KLN Properties of SD. Motion carried, all voting aye.

COMPUTER PURCHASE\POLICE DEPARTMENT

Worthing Police Chief Travis Johns has requested a new computer for the police department as the old one is no longer dependable. Mayor Hazuka asked that Johns present specs for the new computer. Commissioner Lund will assist with this and the item will be discussed at the next meeting.

EXECUTIVE SESSION [AS ALLOWED FOR UNDER SDCL 1-25-2] (1)

- (1) PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE]

Ganschow made a motion to enter into executive session at 9:07 PM. Lund seconded.

Mayor Hazuka called the meeting back to order at 9:22 PM. No action was taken.

ADJOURNMENT

There being no further business before the Commission, Ganschow motioned to adjourn at 9:22 PM. Lund seconded. All votes "aye"; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, MAY 21st at the WORTHING CIVIC CENTER.**

Bradley J. Hazuka, Mayor

Linda D. Hunnel, Finance Officer

