

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, MARCH 6, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, March 6, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Saugstad presided. The following commissioners were present: Eric Bunkers, Crystal Jacobson and Sheri Lund. Ryan Schlieman was absent with notice. Also in attendance were: Finance Officer Linda Hunnel and Deputy Finance Officer Travis Harford. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

**APPROVAL OF AGENDA**

Motion by Bunkers to approve the March 6<sup>th</sup> agenda. Jacobson seconded. Motion carried, all voting aye.

**PLEDGE OF ALLEGIANCE**

Mayor Saugstad led the commission in the pledge of allegiance.

**OPEN PUBLIC SPEAKING**

Brian Bossman was present for open public speaking to inform the city about this year's citywide rummages. Worthing Citywide Rummages will be Friday May 5, 8am-8pm and Saturday May 6, 8am –noon. Registration deadline is April 28<sup>th</sup> and the cost to advertise is \$7.50. Mr. Bossman urged people to advertise their rummages as higher numbers listed would encourage those out of town to travel to Worthing. Forms will be available at Worthing City Hall and on the city website [www.cityofworthing.com](http://www.cityofworthing.com).

**OLD BUSINESS**

**MINUTES OF FEBRUARY 20TH REGULAR MEETING**

Lund motioned to approve the minutes of the February 20, 2017 meeting. Bunkers seconded. All votes "aye", motion carried.

**MARCH CLAIMS**

Motion by Jacobson, second by Lund to approve March Claims. Motion carried, all voting aye.

**FEBUARY R&E REPORTS/CASH REPORT**

The commission reviewed the February Revenue & Expense reports prepared by Finance Officer Hunnel. Motion by Jacobson, second by Lund, to approve the February Cash Report. Motion carried, all voting aye.

**CONCESSION STAND ROOF REPAIRS**

Finance Officer Hunnel provided the commission with information concerning the use of standing seam tin for the concession stand roofs. The Commission asked Hunnel to obtain bids on both asphalt shingles and tin roofing.

**MUNICIPAL ELECTION APRIL 11<sup>TH</sup>**

Candidate names were drawn for ballot order for the April 11<sup>th</sup> Worthing Municipal Election. The ballot order will be as follows:

Mayor-Five Year Term

Bradley J. Hazuka

Cody J. Roth

Commissioner-Three Year Term

John Ganschow

Eric Bunkers

## P&Z\CITY COMMISSION JOINT MEETING MAR. 20

There will be a joint meeting of the Planning and Zoning Board and the Worthing City Commission on March 20<sup>th</sup> at 7 PM in the Worthing Civic Center.

## PRE DISASTER MITIGATION UPDATE\PUBLIC INPUT

Deputy Finance Officer Harford recently attended a meeting held by Lincoln County Emergency Management, Minnehaha County Emergency Management, and Southeastern Council of Governments in regards to the updating of the current Pre Disaster Mitigation Plan. Public input concerning changes needed to the current plan were encouraged. There was no one present at the meeting to give input on the plan.

## MARCH 20<sup>th</sup> 7:30 PM EQUALIZATION HEARING

The deadline for filing an objection on your property valuation will be Thursday March 16, 2017.

## WATER METER PROJECT UPDATE

- Meter Installation

Deputy Finance Officer Harford presented a cost estimate from Midwest Testing for the meter installation project. Bunkers made a motion to approve hiring Midwest Testing, LLC to install city meters for the Water Meter Replacement Project. Jacobson seconded. Mayor Saugstad asked for a roll call vote: Bunkers, Jacobson, Lund and Saugstad voting aye. None voting nay. Motion carried.

## **NEW BUSINESS**

### DISTRICT MEETING

Commissioners Lund and Jacobson will attend the 2017 District Meeting on March 23 in Hartford hosted by the SD Municipal League; where they will learn of recent legislative actions and area updates.

### LETTER OF ENGAGEMENT-2016 MUNICIPAL AUDIT

Hunnel presented a Letter of Engagement from Schoenfish & Co., Inc. for the 2016 Annual Municipal Audit. Lund made a motion to hire Schoenfish & Co. and to authorize the Mayor's signature on the Letter of Engagement. Bunkers seconded. A roll call vote was taken with Jacobson, Bunkers, Lund, and Saugstad voting yes. Motion carried.

### FINANCE OFFICER REPORT

Hunnel gave an account of seasonal park wages to the Commission for last year and the current year. Clean up days date and location were discussed. Hunnel will find out what date the Lincoln County Transfer Station is holding their cleanup day. The Annual Report is underway. Deputy Finance Officer Harford reported that there will be a Lynn Township Board Meeting at the Civic Center on March 7<sup>th</sup> at 7PM and that the SLRW meeting has been moved to March 24<sup>th</sup>, 1:30-4 pm. Harford gave a Park and Rec Board meeting update.

### MAINTENANCE REPORT

The commission reviewed the maintenance report prepared by Senior Maintenance Technician Phil Wolf. Phil Wolf and Christopher Kullander had attended Water Distribution classes in Sioux Falls last week. Upcoming spring projects were reviewed by the Commission.

## **DEPARTMENT HEAD REPORTS**

### PUBLIC WORKS

Jacobson reported that FO Hunnel will be assisting with the Easter Egg Hunt, scheduled for April 8<sup>th</sup>.

### FINANCE & REVENUE

No report.

### PUBLIC UTILITIES

Schlieman was absent with notice.

### PUBLIC SAFETY

Bunkers reminded everyone that the Fireman soup and pie supper will be held March 25<sup>th</sup>, 4-7 pm, at the Worthing Fire Station.

### MAYOR

Mayor Saugstad reported that the Rec Trail Bridge was not usable as it is unstable and unsafe. The bridge will be barricaded to prevent use. The city will be able to add a new bridge to the designs of the current Rec Trail Application, Phase 2.

Mayor Saugstad called a short recess at 8:00 PM. The meeting was called back to order at 8:09 PM.

#### EXECUTIVE SESSION

Motion by Bunkers, second by Jacobson, to enter into Executive Session at 8:09 PM to review contractual matters. Mayor Saugstad called an end to Executive Session at 8:33PM. No action was taken.

#### ADJOURNMENT

Bunkers motioned to adjourn at 8:33 PM. Lund seconded. All votes “aye”; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, MARCH 20<sup>TH</sup> at the WORTHING CIVIC CENTER.**

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Eric S. Saugstad, Mayor

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Linda D. Hunnel, Finance Officer