

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, JUNE 19, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, June 19, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Hazuka presided. The following commissioners were present: Crystal Jacobson, Sheri Lund, Ryan Schlieman and John Ganschow. Also in attendance were: Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, and City Maintenance Employee Chris Kullander. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

**APPROVAL OF AGENDA**

Motion by Schlieman to approve the June 19<sup>th</sup> agenda. Lund seconded. Motion carried, all voting aye.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**OPEN PUBLIC SPEAKING**

There was no one present for open public speaking.

**OLDE TOWNE THEATRE-MOWING DISPUTE**

Mayor Hazuka moved Olde Towne Theatre-Mowing Dispute from New Business. Kristi Kayser, Executive Director of Olde Towne Dinner Theatre, gave a brief summary of how Olde Towne Dinner Theatre relied heavily on donations to operate. Kayser stated that the Theatre has an agreement with a nearby farmer to cut and bale hay on their property on the south side of town. She asked the commission to consider allowing the Theatre to continue to hay the grass on that property to help with their costs. Mayor Hazuka stated that City Ordinances do not allow for grass to be over six inches within city limits, regardless of zoning. Kayser inquired about the possibility of allowing the grass to grow longer if a fence was installed between the neighboring property. Hazuka stated that since there is nothing in place in the ordinances currently, they could not allow that to happen.

**MAINTENANCE REPORT**

Maintenance Employee Chris Kullander presented the maintenance report. Kullander covered the emergency discharge and valve replacement project at the sewer lagoon, an upcoming DENR inspection of the lagoons, and inflow and infiltration problems within the sewer lines. Hazuka inquired about the lines being televised in the past. Kullander said that the lines had been televised a few years ago, but the tapes would not be as reliable due to new circumstances causing additional I&I problems. Hazuka stated that televising the lines might be one of the things needed to be done in the future. Kullander also discussed the arrival of the water meters, the mosquito sprayer being fixed recently, and the fuel pump being out on the flatbed pickup.

**FINANCE OFFICER REPORT**

Deputy Finance Officer reiterated that the water meters had been delivered by DSG, and the project would begin on Tuesday. Finance Officer Hunnel gave an update that the 2016 Municipal Audit had been completed recently, and the report would be completed in a few weeks. Hunnel felt that the audit had gone very well based on the time it took the auditors to complete their work. Harford reminded the commission that the Annual Pet Registration & Vaccination Clinic would be held on June 28<sup>th</sup>, 2017 at the Worthing Civic Center from 5-7pm. Companion Animal Clinic from Canton, SD would be on hand to deliver any necessary vaccinations to pets. Harford reported that the Disc Golf Course Grand Opening went well and they had a good turnout for the tournament. He also stated that there were only a few weeks left of ball season. Harford received one

application for the Worthing Recreation Board, and would like the commission to make a decision on the applicant at the next commission meeting. Hunnel reminded the commission that SECOG would be hosting an informational meeting on June 21<sup>st</sup>, and that everyone was invited to the event.

## **DEPARTMENT HEAD REPORTS**

### **PUBLIC UTILITIES**

Jacobson stated that Worthing Community Fire Department members had recently attended the South Dakota State Fire School. One of the classes offered covered emergency action plans and committees. Jacobson would like to bring some members of the City, the Commission, Worthing Elementary School, Worthing Police Department, WCFD, and Lincoln County Emergency Management together to form community emergency action plans. Jacobson requested the City Commission rename the bridge at the Recreation Complex to the Schliem Memorial Bridge. The renaming of the bridge will be done at a future date. Jacobson also updated the commission on Worthing Days.

### **FINANCE AND REVENUE**

Lund inquired about the possibility of bringing city sewer to the vacant lot south of the school. She stated that she had been approached by another interested buyer, who was looking at building houses on the vacant lots. Since the sale of the land is still questionable, the commission took no action.

### **PUBLIC SAFETY**

Schlieman reported that the Annual Pet Registration & Vaccination Clinic would be held at the Worthing Civic Center on June 28, 2017 from 5-7pm. Schlieman also asked Hunnel to look into the possibility of a grant for West Nile Testing. He also asked Hunnel to look into other towns' ordinances to see if anyone allows for baling within city limits.

### **PUBLIC WORKS**

Ganschow stated that he had talked with LTAP about possible road maintenance and improvements within the city. He also had talked with the maintenance staff about the culverts in the ditches on the west side of town needing some improvements. He was going to help research the costs of installing culvert aprons and rip rap around the culverts. He stated that the city staff would be looking into mini excavator rentals and other costs associated with the culvert improvements. Ganschow also asked that we place the Worthing Community Fire Department One Day Liquor License Hearing on the next agenda.

### **MAYOR**

Mayor Hazuka said that he would like to see the commissioners start taking part in an outreach to the community. He was hoping that they would be able to do a Coffee with the Commissioners starting in August on Saturday mornings from 8-10am. It would be a once a month meeting with the community to see what improvements they might like to see in town, and to provide the community with updates on current projects.

## **OLD BUSINESS**

### **CODE ENFORCEMENT UPDATE**

Hunnel provided the commissioners with an updated list on code enforcement. She asked the commission how she should handle trailers parked or stored on city streets. Hunnel was told to follow the ordinance, which states trailers cannot be parked longer than 72 hours consecutively on city streets.

### **MINUTES OF JUNE 5<sup>TH</sup> REGULAR MEETING**

Schlieman motioned to approve the minutes of the June 5, 2017 meeting. Lund seconded. All votes "aye", motion carried.

### **JUNE REVENUE AND EXPENSE, CASH REPORT**

The commission reviewed the May Revenue and Expense Report prepared by Finance Officer Hunnel. Lund motioned to approve the Cash Report for May 2017. Jacobson seconded. Motion carried, all votes "aye".

### **TREE ORDINANCE DRAFT**

Hunnel presented the commission with a draft of the municipal tree ordinance. When reviewing other towns' ordinances, she did not find many regarding the financial responsibility for tree

removal in public right-of-way. The new ordinance states the property owner is responsible for the maintenance of trees currently in the right-of-way and that no one would be allowed to plant trees in the public right-of-way. The commission held the first reading of Ord. 2017-283-1-Municipal Trees. The second reading will take place at the July 10<sup>th</sup> commission meeting.

#### CIVIC CENTER CONSTRUCTION UPDATE

Mayor Hazuka stated that the Masonic Lodge was still making some improvements to the Civic Center, but it was as time allowed for volunteers to do so. Hazuka also asked Hunnel to gather budgetary estimates from architects on the costs of shelling the building or any other concepts they might have for the Civic Center.

#### NEW BUSINESS

##### FIREWORKS – JULY 4<sup>TH</sup> PERMITTED DISCHARGE TIMES

The Commission discussed the times for discharging fireworks over the 4<sup>th</sup> of July weekend. The hours for discharging fireworks are as follows: Saturday, July 1<sup>st</sup> 12PM-12AM, Sunday, July 2<sup>nd</sup> 12PM-12AM, Monday, July 3<sup>rd</sup> 12PM-12AM, and Tuesday, July 4<sup>th</sup> 12PM-12AM. The Commission asks that you be mindful of your neighbors when shooting fireworks; please clean up after yourself, and do not shoot outside of the permitted hours.

In accordance with SDCL 6-1-10, the following list of salaries for all elected officials and employees as of January 1, 2017 is as follows: Mayor \$150 per month & \$25 per meeting, Commissioner \$100 per month & \$25 per meeting, Finance Officer \$3333.33 per month, Deputy Finance Officer \$15.44 per hour, Senior Maintenance Technician \$18.94 per hour, Maintenance \$16.50 per hour, Seasonal Maintenance \$10.00 per hour, Planning and Zoning Chairman \$40 per meeting, P&Z Member \$25 per meeting, Zoning Administrator \$250 per month.

#### ADJOURNMENT

Lund motioned to adjourn at 9:00PM. Schlieman seconded. All votes “aye”; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, JULY 10<sup>th</sup>**  
**at the WORTHING CIVIC CENTER.**

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Bradley J. Hazuka, Mayor

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Travis Harford, Deputy Finance Officer