

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, JULY 10, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, July 10, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Hazuka presided. The following commissioners were present: Crystal Jacobson, Sheri Lund, and John Ganschow. Ryan Schlieman was absent with notice. Also in attendance were: Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, Senior Maintenance Tech Phil Wolf, City Maintenance Chris Kullander and Engineer Jon Fischer. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

**APPROVAL OF AGENDA**

Motion by Jacobson to approve the July 10<sup>th</sup> agenda. Ganschow seconded. Motion carried, all voting aye.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**OPEN PUBLIC SPEAKING**

Jean Lipetzky, Community Contact for MidAmerican Energy, presented Deputy Finance Officer Travis Harford with a check for \$2500 to be used for the Recreation Board's purchase of an electronic scoreboard. Mayor Hazuka and the Worthing City Commission, on behalf of the citizens of Worthing, thank Ms. Lipetzky and MidAmerican Energy for their generosity.

Brad Clay asked if there was any progress on the City vacating Railway Street. Mayor Hazuka said he is awaiting instructions from the City Attorney and that we would most likely retain the portion of land where city utilities are buried.

Judy Hartman was present to voice concern over the long period that fireworks were allowed this year. Ms. Hartman asked if the discharge of fireworks could be cut down to two days next year to lessen the noise and inconvenience.

Travis Peterson had a complaint about open burning and unattended fires in the city. Peterson stated that residents were burning leaves and garbage. FO Hunnel asked that Mr. Peterson call the Finance Officer with details and she would have an officer deliver the residents a code violation letter. Mayor Hazuka and the commission discussed adding stronger language to the burning section of the municipal ordinance.

**STOCKWELL ENGINEERS**

Jon Fischer of Stockwell Engineers reviewed the options of bringing sewer to the lot south of the school with the commission. A developer would like to build townhouses on the lot. The sewer main could be extended; responsibility for costs will need to be discussed with the developer. Fischer said the Recreational Trail Bridge was due to be delivered around July 27-Aug 2 and that he was working with the contractors on the water meter project. Sludge in cell one of the city lagoon is an issue that is going to have to be addressed due to the loss of capacity the sludge is causing. The sludge can be dredged and dried. Once it is dried it can be applied to fields, taken to the landfill or incinerated. Fischer said it is approx. \$167 a dry ton to dispose of and the cell holds an estimated 1000-1500 tons of sludge.

**MAINTENANCE REPORT**

Senior Maintenance Tech Phil Wolf presented the maintenance report. Upcoming projects include: installing a pneumatic plug in the transfer pipe between lagoon cell one and cell two, smoke testing on July 19<sup>th</sup> to identify problems within our wastewater collection system, water tower maintenance from Maguire Iron on July 17-18, installing the Worthing sign, and deciding what to do with the Kubota mower and Chevy 3500 pickup. The City of Lennox will be paid to mow our ditches this season; we are searching for a tractor lease for next year.

## **FINANCE OFFICER REPORT**

Finance Officer Hunnel reported that she and Deputy FO Harford would be attending budget training July 27<sup>th</sup> in Sioux Falls. They had a preliminary budget meeting with Mayor Hazuka and Commissioner Lund on June 29<sup>th</sup>. Hunnel gave a code enforcement update, and informed the commission that Xcel Energy would be changing the street lights to LED lighting. There will be a P&Z Conditional Use Hearing on Monday July 17<sup>th</sup>, for Bruce and Glen Huggins, LI (Light Industrial) Display Sales, Display and Service.

Hunnel asked if, depending on interest, the employees could participate in AFLAC insurance. There would be no charge to the city for this other than payroll setup. The Commission said that Andrea Sweeter had represented the city in the past and to contact her. Motion by Lund, second by Ganschow, to allow employee paid AFLAC Insurance to process through city payroll. Motion carried, all voting aye.

Deputy Finance Officer Harford reported water loss was 12.57% for June, shut off letters had been sent and Coed Volleyball begins July 12<sup>th</sup>. Summer ball season is over and Harford thanked Billion Auto and the Worthing American Legion for their sponsorship. Harford also thanked the coaches, parents, players, umpires and Nate & Amy Bambas for printing the jerseys.

Harford had one applicant for the opening on the Recreation Board. Motion by Ganschow, second by Jacobson, to appoint Chris Kullander to the Recreation Board. Motion carried, all voting aye.

## **DEPARTMENT HEAD REPORTS**

### PUBLIC UTILITIES

Jacobson had no report.

### FINANCE AND REVENUE

Lund informed the Commission that Avery Zahn will be donating playground equipment to the Third Street Park.

### PUBLIC SAFETY

Schlieman was absent with notice.

### PUBLIC WORKS

Ganschow met with LTAP and is working with Finance Officer Hunnel and Senior Maint. Tech. Phil Wolf on a maintenance budget to submit.

### MAYOR

Mayor Hazuka reported that he will be attending the Elected Officials Workshop in Pierre July 19<sup>th</sup> with Commissioner Ganschow. On July 13<sup>th</sup> he will attend a LCEDA-MCEDA Ad Hoc meeting to discuss items being brought to the state legislature this year. Hazuka will also schedule a Worthing Economic Development Corporation meeting for August with Utilities Commissioner Jacobson.

## **OLD BUSINESS**

### MINUTES OF JUNE 19<sup>th</sup> REGULAR MONTHLY and JUNE 25<sup>TH</sup> SPECIAL MEETING

Lund motioned to approve the minutes of the June 19, 2017 meeting. Ganschow seconded. All votes "aye", motion carried.

Lund motioned to approve the minutes of the June 26, 2017 meeting. Jacobson seconded. All votes "aye", motion carried.

### JULY CLAIMS

Ganschow made a motion to approve July 2017 claims as presented by Deputy FO Harford. Lund seconded. Motion carried, all voting aye.

### SECOND READING ORDINANCE 2017-283-1 MUNICIPAL TREES

Hunnel presented the commission with the revised municipal tree ordinance. Mayor Hazuka added language to Section 6.0403 Planting, inserting a 50 foot intersection safety zone to be free of trees on all corners lots. Hunnel asked that items (a) thru (e) in the same section be deleted, thus prohibiting the planting of any trees in the public right of way, or boulevard. Motion by Lund to adopt Ordinance 2017-283-1 MUNICIPAL TREES with the changes discussed. Jacobson seconded. Motion carried, all voting aye.

## CIVIC CENTER CONSTRUCTION UPDATE

The Commission reviewed preliminary estimates from Stone Group Architects on remodeling the civic center and also constructing a new building. Mayor Hazuka said the commission needs to start thinking about which direction they want to take. Commissioner Ganschow did not think it was the time to build a new center as water\sewer needs took precedent.

## NEW BUSINESS

### SURPLUS CHEVY 3500 PICK UP

Commissioner Ganschow would like to declare the Chevy 3500 Pick Up surplus property due to the numerous mechanical issues it is having. Ganschow said the maintenance department is in need of a trailer and the proceeds from the sale of the pickup could be used toward this. Motion by Jacobson, second by Ganschow, to declare the Chevy 3500 Pick Up surplus property in accordance with SDCL 9-8-10. Motion carried, all voting aye.

### ONE DAY MALT BEVERAGE LICENSE

The Worthing Community Fire Department submitted an application for a One Day Malt Beverage License for the Worthing Days Street Dance on August 26, 2017. Fire Chief Miles had visited with Finance Officer Hunnel about obtaining a \$1,000,000 policy for liquor liability naming the city additional insured. Lund made a motion, seconded by Jacobson, to approve the One Day Malt Beverage License for the Worthing Community Fire Dept. on August 26<sup>th</sup>, contingent on proper insurance in the amount of one million dollars liquor liability being obtained. Motion carried, all voting aye.

### FRONT FOOTAGE RESOLUTION 2017-07-10

The Commission reviewed Resolution 2017-07-10, A Resolution of the City of Worthing to Levy a Front Foot Assessment for Annual Maintenance of Street Surfaces as Provided For in SDCL 9-43-138. Jacobson made a motion to adopt Resolution 2017-07-10. Lund seconded. Motion carried, all voting aye.

### MESSAGE BOARD

Ernest Stratmeyer and Winnie Peterson were present from WECARE to ask the city to place voter information for the July 18<sup>th</sup> County Election on the message board sign at the west edge of Worthing. The Commission discussed the intended use of the sign; whether exclusively for the use of the city and city sponsored agencies or for a broader group of nonprofits within the area. A sign policy was started and will be discussed again at the next regular meeting.

The Commission took a brief recess at 9:10PM. Mayor Hazuka called the meeting back to order at 9:20 PM.

### GARBAGE RATE DISCUSSION

Finance Officer Hunnel presented the Mayor and Commission with a worksheet on present and projected garbage utility revenues. The commission decided to wait until 2019 budget discussions to consider rate increases.

### 2018 MUNICIPAL BUDGET

Commissioner Lund went over the proposed 2018 Municipal Budget with the commissioners and Hunnel and Harford. Department Heads were given the basic expenses for their departments and will consider future projects and needs to complete their budgets. All departments will be compiled by Finance Officer Hunnel before the next regular meeting, where results will be reviewed.

### EXECUTIVE SESSION

Jacobson made a motion to go into Executive Session at 10:12 PM to discuss personnel matters. Lund seconded, all voting aye. Mayor Hazuka called the meeting back to order at 10:55 PM. No action was taken.

### ADJOURNMENT

There being no further business before the commission, Jacobson motioned to adjourn at 10:56 PM. Ganschow seconded. All votes "aye"; motion carried.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, JULY 24<sup>th</sup>**  
**at the WORTHING CIVIC CENTER.**

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Bradley J. Hazuka, Mayor

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Linda D. Hunnel, Finance Officer