

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, JANUARY 8, 2018**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, January 8, 2018 at 7:00 P.M. in the Worthing Civic Center.

Mayor Bradley Hazuka presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, Ryan Schlieman, and John Ganschow. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, City Maintenance Technicians Chris Kullander and Jake Haar, Jon Fischer of Stockwell Engineers, Planning & Zoning President Scott Dewitt, and Megan Weisenbach.

PLEDGE OF ALLEGIANCE

Mayor Hazuka led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Lund motioned to approve the January 8th posted agenda with the addition of the Maintenance Report. Schlieman seconded. Motion carried, all voting aye.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

MAINTENANCE REPORT

Maintenance Technician Chris Kullander presented. Topics discussed were: lagoon pond levels, lift station pump repair, curb riser locating & repair, insulating the shop, and snow removal.

FINANCE OFFICER REPORT

Finance Officer Hunnel presented. Hunnel stated that she was checking with SECOG and other communities on how they adopted the IPMC. Commissioner Lund suggested that we wait on implementation until the new ordinances are set in place. The wage resolution will be presented when all employee reviews are complete. Hunnel reported that the pop coolers in the Civic Center had been sold. She asked if they should buy new tables with the money received from the sale of the tables. Hunnel stated that sales totaled \$185 for the street signs offered to the public for sale. City Attorney Larry Nelson is gathering information about the water tower painting project that took place in the City of Sturgis. Jon Fischer of Stockwell Engineers was on hand to discuss the services an engineer provides on a water tower painting project. He also explained the fees on Stockwell's proposal for the water tower painting project. Fischer also noted that Jon Brown would like to have a meeting with the commission to discuss future projects. Hunnel stated that municipal election petition circulation begins on January 26th. Completed petitions are due February 23rd by 5pm.

PUBLIC UTILITIES

Commissioner Jacobson presented the garage floor drain ordinance drafted by Attorney Nelson. There were concerns about the wording of the ordinance that would penalize homeowners that already have garage floor drains. Hunnel will send those changes to Nelson.

FINANCE AND REVENUE

Commissioner Lund had no report.

PUBLIC SAFETY

Commissioner Schlieman had no report.

PUBLIC WORKS

Commissioner Ganschow had no report. Ganschow stated that if anyone had questions or complaints regarding snow removal, he should be contacted.

MAYOR'S REPORT

Mayor Hazuka informed Hunnel that he received a reminder about the US Census Bureau annual survey due date of March 1st.

REGULAR BUSINESS

DECEMBER 28th MINUTES

Lund motioned to approve the December 28, 2017 minutes. Jacobson seconded. Motion carried all voting aye.

JANUARY CLAIMS

Lund motioned to approve the January 2018 claims. Schlieman seconded. All voting aye, motion carried.

REVENUE & EXPENSE, CASH REPORTS

The commission reviewed the Revenue & Expense and Cash Reports presented by Hunnel. Jacobson motioned to approve the December Bank Cash Report. Lund seconded. Motion carried with all voting aye.

OLD BUSINESS

CONTINGENCY TRANSFER

No action taken on contingency transfers from the previous year's budget.

CAFO UPDATE – LARRY NELSON

The commission reviewed options presented by City Attorney Nelson regarding the CAFO requirements. Nelson will be contacted concerning the draft ordinances and procedures.

NEW BUSINESS

SEGREGATION OF DUTIES POLICY

The commission reviewed a draft of a segregation of duties policy prepared by Deputy Finance Officer Harford. Harford and Hunnel will check to see if the policy needs to be adopted by resolution. The policy was tabled until the next meeting.

SDPAA AGREEMENT

Ganschow motioned to approve the 2018 agreement between Worthing and the South Dakota Public Assurance Alliance for insurance coverage. Schlieman seconded. Motion carried, all voting aye.

MAINTENANCE DEPARTMENT ORGANIZATION

Tabled for executive session.

OATH OF OFFICE PLANNING & ZONING SECRETARY – MEGAN WEISENBACH

Mayor Hazuka administered the oath of office to Planning & Zoning Secretary Megan Weisenbach.

The commission took a quick recess at 8:16pm. The recess was over at 8:21pm.

EXECUTIVE SESSION

Motion by Jacobson, second by Lund, to enter executive session at 8:21pm as allowed under SDCL 1-25-2 (1) TO DISCUSS THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE. The commission came out of executive session at 8:48pm.

MAINTENANCE DEPARTMENT ORGANIZATION

The commission elected to place Maintenance Technician Chris Kullander in charge of the streets and parks of Worthing. Maintenance Technician Jake Haar will be overseeing the water and sewer of Worthing. Haar will be trained by the City of Lennox.

ADJOURNMENT

Schlieman motioned to adjourn at 8:52pm. Lund seconded. All votes "aye"; motion carried. The next meeting of the Worthing City Commission will start at **7:00 PM THURSDAY, JANUARY 18TH at the WORTHING CIVIC CENTER.**