

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, JANUARY 07, 2019**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, January 7, 2019 at 7:00 P.M. in the Worthing Elementary School Lunchroom.

Mayor Bradley Hazuka presided. The following Commissioners were present: Sheri Lund, John Ganschow and Crystal Jacobson. Commissioner Denise Moani Nelson was absent. Also in attendance were Finance Officer Linda D. Hunnel and Maintenance Techs Jake Haar and Tony Ketelsen.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**APPROVAL OF AGENDA**

Motion by Lund to approve the January 7, 2019 posted agenda. Ganschow seconded the motion. Motion carried, all voting aye.

**OPEN PUBLIC SPEAKING**

Worthing area resident Angela Schubkegel was present to introduce herself and inquire into volunteering opportunities. Mayor Hazuka thanked Ms. Schubkegel and asked if she would like to attend a Recreation Board meeting on January 13<sup>th</sup>.

**ENGINEERING REPORT**

City Engineer Jon Fischer will be present at the January 21<sup>st</sup> regular monthly meeting.

**MAINTENANCE REPORT**

The January 7<sup>th</sup> Maintenance Report, presented by Jake Haar, included the following items: waiting for quotes on possible upgrades to lift stations, talked to a main street property owner about sump pump drainage, placed a barricade on the private drive of Maple and W. 4<sup>th</sup> Street, currently manufacturing a new push arm for the wing of the plow truck, installed PVC from the sump pump to the valley gutter to alleviate icy conditions on Park Street, cleaned out the valley gutter leading to the park, and cleaned slush off streets and made sure storm sewer gutters were clear of debris and snow.

Haar also reported that snow removal went smoothly. The City of Lennox borrowed the sander New Year's Day as their sander had broken down. Haar also sanded Lennox streets Wednesday January 2<sup>nd</sup>.

There was a report of a water curb stop leak on Louise Avenue-no leak was found. A citizen called in a flooded basement incident they thought was a broken water line that turned out to be a sump pump failure. Haar also discussed the frozen culvert by Western Avenue. Unless the situation worsens, maintenance will jet the culvert in the spring.

**FINANCE OFFICER REPORT**

Finance Officer Hunnel said the citizen who had asked for a barricade at the dead end of the private drive on West 4<sup>th</sup> Street had thanked city employees and the commission for their quick response to his request. Hunnel informed the Commission that the upcoming trial of a citizen for failing to obtain a building permit was scheduled for January 10. Hunnel asked the commission for guidance on the civic center roof issue and if she should apply for a USDA loan. Chairman Jacobson asked if the issue of spending up to 100K on the civic center roof should be a question for the voters to decide. City Attorney Nelson and the Secretary of State's Office will need to be contacted concerning the time line and procedure to put this on the ballot. Motion by Jacobson, second by Ganschow, to place the question of the future of the civic center on the ballot for the April 9<sup>th</sup> municipal election. Motion carried, all voting aye. Motion by Jacobson, second by Ganschow, to set the date of the municipal election for April 9, 2019. Motion carried, all voting aye. There will be a vacancy for the position of Commissioner-3 year term.. Hunnel will be meeting with the SF Humane Society on January 22 to review current animal control ordinances. Hunnel said there was now a sign by the utility drop box stating 'NO CASH ALLOWED.' A Worthing resident reported placing cash in the drop box; that cash was never received. Chairman Ganschow asked about CDBG (Community Development Building Grant) eligibilities. Hunnel will research this by the next meeting. The next regular monthly meeting is scheduled for January 21<sup>st</sup>, which is a city holiday. Hunnel will work that day and flex her holiday time later in the week.

## **COMMISSIONER REPORTS**

### **PUBLIC UTILITIES**

Commissioner Jacobson asked that the bid process start on the water tower painting project. Hunnel had been in contact with City Engineer Jon Fischer, who will begin this process at the January 21<sup>st</sup> meeting.

### **FINANCE AND REVENUE**

Commissioner Lund had no report.

### **PUBLIC SAFETY**

Commissioner Nelson was absent.

### **PUBLIC WORKS**

Commissioner Ganschow had no report.

### **MAYOR'S REPORT**

Mayor Hazuka had no report.

## **REGULAR BUSINESS**

### **JANUARY 7<sup>th</sup> MINUTES**

Ganschow motioned to approve the January 7, 2019 minutes. Lund seconded. Motion carried, all voting aye. Commissioner Lund asked that unapproved minutes also be put on the city website promptly.

### **JANUARY 7<sup>TH</sup> CLAIMS**

Ganschow motioned to approve the January 7, 2019 Claims in the amount of \$21,476.07.

Jacobson seconded the motion. Motion carried, all voting aye.

### **2018 BUDGET REVIEW**

The Commission reviewed the 2018 Budget expenditures. Hunnel asked that the commission consider purchasing a newer vehicle for the police department, and presented several police equipped vehicles for sale at the Federal Property Surplus facility in Huron. Mayor Hazuka

asked that the conversation be deferred until the January 21<sup>st</sup> meeting, so that Chairman Nelson and Police Chief Travis Johns can be consulted.

#### JANUARY 2019 REVENUE, EXPENSE AND CASH REPORTS

The Commission reviewed January's revenue, expense and cash reports.

#### **OLD BUSINESS**

##### WORTHING FIRE DEPARTMENT PROPERTY COUNT UPDATE

Hunnel has been working on the structure count for the annual contract of the Worthing Community Fire Department. She will go over these figures with the WFD Treasurer.

##### RESOLUTION 12262018-PERSONNEL POLICY AMENDMENT

The Commission reviewed revisions made to Resolution 12262018 from the December 26<sup>th</sup> meeting. Motion by Ganschow, second by Lund to approve Resolution 12262018-Personnel Policy Amendment. Motion carried, all voting aye.

ZONING ORDINANCE FEE DISCUSSION-*Postponed to January 21<sup>st</sup> Meeting.*

#### **NEW BUSINESS**

##### 2019 EMPLOYEE WAGE INCREASE

This discussion was deferred to Executive Session.

Mayor Hazuka announced a short break at 8:00 PM before entering into executive session.

#### **EXECUTIVE SESSION**

Motion by Ganschow, second by Jacobson, to enter into Executive Session at 8:08 PM [AS ALLOWED FOR UNDER SDCL 1-25-2] (1) PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE].

Mayor Hazuka called the meeting back to order at 8:27 PM. Motion by Lund, second by Ganschow to give city employees a 2% wage increase across the board. Motion carried, all voting aye.

#### **ADJOURNMENT**

Ganschow motioned to adjourn at 8:29 PM. Jacobson seconded. All votes "aye"; motion carried.

**The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY, January 21, 2018 in the WORTHING ELEMENTARY SCHOOL LUNCHROOM.**

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Bradley J. Hazuka, Mayor

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Linda D. Hannel, Finance Officer