

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, JANUARY 23, 2017**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday January 23, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Saugstad presided. The following commissioners were present: Eric Bunkers, Crystal Jacobson, and Ryan Schlieman. Commissioner Sheri Lund was absent with notice. Also in attendance were Wendy Sweeter from the Lennox Independent, Finance Officer Linda Hunnel and Deputy Finance Officer Travis Harford. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

APPROVAL OF AGENDA

Motion by Bunkers to approve the January 23rd agenda. Schlieman seconded. Motion carried, all voting aye.

PLEDGE OF ALLEGIANCE

Mayor Saugstad led the commission in the pledge of allegiance.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

OLD BUSINESS

MINUTES OF JANUARY 9TH REGULAR MEETING

Bunkers motioned to approve the minutes of the January 9, 2016 meeting. Jacobson seconded. All votes "aye", motion carried.

DECEMBER FINANCIAL REPORTS

The commission reviewed the December Revenue and Expense Report prepared by Finance Officer Hunnel. Bunkers motioned to approve \$1356 in 2016 General Fund contingency transfers to the following departments: Legislative \$249, Government Buildings \$496, Fire Department \$76 and Highway & Streets \$535. Schlieman seconded. Mayor Saugstad called for a roll call vote: Jacobson, Bunkers and Schlieman voting aye. None voting nay. Motion carried.

The Commission reviewed the December Bank Reconciliation\Cash Report. Bunkers made a motion to approve the December Cash Report. Jacobson seconded. Motion carried, all voting aye.

NEW BUSINESS

MUNICIPAL ELECTION APRIL 11TH

Hunnel informed the commission that petitions for the open positions could be picked up at City Hall and circulation could begin January 27th. The petitions will need to be dropped off at City Hall by 5 PM on February 24th. There are two seats up for the election, Commissioner Bunkers (3 year term) and Mayor Saugstad (5 year term).

WORTHING FIRE DEPARTMENT SEMI ANNUAL RURAL BOARD MEETING

Commissioner Jacobson attended the January 12th meeting and reviewed the Worthing Fire Departments' 2017 projected budget and 2016 revenue and expenditures with the commission. Jacobson said the 2017 housing contract with the City of Worthing has been increased to \$85 per structure and there are changes to volunteer membership qualifications. To view these changes go to www.cityofworthing.com.

FINANCE OFFICER REPORT

Hunnel reported that P&Z approved a Conditional Use Permit for Wayne Dullerud to build a Contractor\Storage Yard in a GB-General Business District. The P&Z Board stipulated to Mr.

Dullerud that a screening fence would be required. Hunnel reported that she and Deputy Finance Officer Harford were signed up for the Annual Report Workshop that will be held in Aberdeen on January 26th. She presented a letter from Lennox Area Ambulance requesting funding support. Mayor Saugstad said that funding requests for this year were too late as the 2017 Budget had already been submitted. However, they were encouraged to submit a request by July 2017 when 2018 Budget preparations begin. There will be a community fund raiser for the Lennox Area Ambulance on February 19th from 11:30-2:00 at Lennox Ebenezer Church. Residents are encouraged to attend.

Harford reported that another round of shut off letters had been sent for utility billing. Harford held a Parks & Recreation Meeting on January 11th. MidAmerican Energy has donated \$150 for ball equipment purchases. The board has applied for a 2017 MidAmerican Energy Community Foundation grant to purchase an electronic scoreboard for the rec complex. Open Gym Dates at the Worthing Elementary School will be January 27, February 10 and February 24 from 7-9pm. Parents are required to be present. The next meeting of the Park and Rec Board will be February 8th at 6pm in the Worthing City Office.

MAINTENANCE REPORT

The commission reviewed the maintenance report prepared by Senior Maintenance Technician Phil Wolf. The commission asked that the plow guide shoes be installed before the coming snowfall and asked that putting the old mosquito fogger up for surplus be placed on the Feb. 6 agenda. Wolf is working on pricing for lagoon valve repair. The Commission reviewed bids obtained by Wolf for installing water shut offs on commercial properties and authorized Wolf to hire Short Excavating for the project of installing three curb stop valves.

DEPARTMENT HEAD REPORTS

PUBLIC WORKS

No report.

FINANCE & REVENUE

No report.

PUBLIC UTILITIES

Schlieman reminded citizens to move all vehicles off the street when snowfall is over 2 inches.

PUBLIC SAFETY

No report.

MAYOR'S REPORT

Saugstad reported that he had attended a MCEDA\LCEDA joint meeting recently. They are in the last stages of finalizing a strategic plan. Saugstad said a lot of good things come out of membership in LCEDA including what our role is in regional planning. Saugstad also met with Lennox Independent Editor Kelli Bultena concerning a new community guide for Worthing. This community guide will include a business directory, city facts, events and local history. Citizens are asked to participate by submitting pictures and feedback to the Worthing City Commission.

Mayor Saugstad called a short recess at 8:03 PM. The meeting was called back to order at 8:10 PM.

The commission discussed a SD Farm Bureau Grant opportunity and what community projects would best fit the grant qualifications.

EXECUTIVE SESSION

Motion by Schliemann, second by Jacobson, to enter into Executive Session at 8:14 PM to discuss employee issues. Mayor Saugstad called an end to Executive Session at 8:32PM. No action was taken.

ADJOURNMENT

Schlieman motioned to adjourn at 8:32 pm. Bunkers seconded. All votes "aye"; motion carried. The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY, FEBRUARY 6th at the WORTHING CIVIC CENTER.

Eric S. Saugstad, Mayor

Linda D. Hunnel, Finance Officer