

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, FEBRUARY 11, 2019**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, February 11, 2019 at 7:06 P.M. in the Worthing Community Fire Department.

Commissioner Crystal Jacobson presided. Mayor Hazuka was absent with notice. The following Commissioners were present: John Ganschow and Denise Moani Nelson. Also in attendance was Finance Officer Linda D. Hunnel and Maintenance Employees Jake Haar and Tony Ketelsen.

PLEDGE OF ALLEGIANCE

Commissioner Jacobson led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Motion by Nelson to approve the February 11, 2019 posted agenda. Second by Ganschow. Motion carried, all voting aye.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

ENGINEERING REPORT

Water Tower Painting Project-FO Hunnel reported that Jon Fischer, City Engineer, is working on tower antenna details for the painting project. Fischer is hopeful the antennas can stay up during the painting process. Bidding documents should be ready on or before March 11th.

Stockwell Engineers Proposal for Professional Services was submitted for the North Steven Street paving project. Ganschow motioned to approve the N. Steven Street proposal for professional services. Nelson seconded. Motion carried, all voting aye.

Commissioner Lund arrived at 7:15 and took over as chairperson of the meeting.

The Commission discussed Stockwell's agreement for professional services. No action was taken.

MAINTENANCE REPORT

Maintenance Tech Jake Haar gave a report on the following items: the new crosswalk sign has been installed, maintenance has been keeping up with snow removal, have been working with a homeowner on Park Street concerning their sump pump drainage, the walk through door in the shop has been installed, pump hours at the lift stations and lagoon pond levels are good.

The City of Lennox was sanded three times by Haar due to their sander being down. The City will bill Lennox for salt sand only. Haar said the existing ditches and culverts at the industrial park need to be raised to correct heights in order to drain properly. Haar gave the commission details on the water main break on the west end of Beck Street. First Rate Excavating was called to fix the break and responded quickly and efficiently to repair the damage. Ganschow asked about the possibility of implementing a drop off site for grass clippings. Haar said he would look into this and that the leaf & branch drop off had gone very smoothly. Ganschow and Haar also talked about storm drainage on Cherry street. Haar will get project cost estimates on this.

FINANCE OFFICER REPORT

Hunnel gave the commission information on reallocating funds from other departments in order to make loan payments on a civic center roof repair project. Selling the building was also discussed. Hunnel will

contact a real estate appraiser in order to get information on the buildings value. The Planning and Zoning Board is working on recodification of the 2012 Revised Zoning Ordinances and will meet with SECOG on February 18 to discuss changes. Hunnel discussed the need for accessory building regulations with the commission. Commissioners reviewed the 2018 Water Loss Report. Circulation of nominating petitions for the April 9th Municipal Election will begin January 25th and end at 5 PM on February 22nd. FO Hunnel will be on vacation March 11-15. 2019 subsidies were discussed and payments will be as follows: \$1000 to the Lennox Area Community Foundation (2018 and 2019), \$1000 to Lennox Community Transit and \$2000 to Lennox Ambulance. There was lengthy discussion on the implementation of a policy for water\sewer billing to vacant properties. Hunnel will have some sample ordinances ready for review on or before March 11th.

Jacobson made a motion to take a brief break at 8:20 PM. Nelson seconded.

Mayor Hazuka arrived at 8:30 PM and called the meeting back to order. The Finance Officer report continued.

Equalization Hearings were set for Monday, March 18th at 7:00 PM in the Worthing City Hall. The chip sealing project around the elementary school and on a portion of Mary not done last year due to the wet summer is on the contractors schedule for this spring.

COMMISSIONER REPORTS

PUBLIC UTILITIES

Commissioner Jacobson reviewed the list of seven properties that did not have the updated meters installed yet due to construction or plumbing difficulties. A completion date of April 30th has been set for 3 of the properties. Four properties cannot have new meters installed until warmer weather due to the location of the meters.

FINANCE AND REVENUE

Commissioner Lund had no report.

PUBLIC SAFETY

Commissioner Nelson has been in contact with Police Chief Travis Johns concerning outfitting the 2013 Ford Taurus in order to place the vehicle into service.

PUBLIC WORKS

Commissioner Ganschow had no report.

MAYOR'S REPORT

Mayor Hazuka had no report.

REGULAR BUSINESS

JANUARY 7th MINUTES CORRECTION

Ganschow motioned to approve the following correction of the January 7, 2019 minutes:

Regular Business: Approval was made of the December 26, 2018 Minutes, not the January 7, 2019 minutes as stated. Nelson seconded the correction approval. Motion carried, all voting aye.

JANUARY 21st MINUTES

Lund motioned to approve the January 21, 2019 Minutes. Nelson seconded the motion. Motion carried, all voting aye.

FEBRUARY 11TH CLAIMS

Jacobson motioned to approve the February 11, 2019 Claims in the amount of \$66,547.36. Lund seconded the motion. Motion carried, all voting aye.

JANUARY 2019 REVENUE & EXPENSE, CASH REPORT

The commission reviewed the financial reports presented by FO Hunnel. Motion by Ganschow, second by Jacobson, to approve the January 2019 Cash Report. Motion carried, all voting aye.

OLD BUSINESS

MUNICIPAL REVENUE REVIEW

FO Hunnel presented a 5 year revenue spreadsheet to the commissioners. The spreadsheet showed that municipal revenue line items over the last five years had increased marginally, if at all.

PEDDLER LICENSE ORDINANCE DRAFT

Mayor Hazuka gave the first reading of Ordinance 2019-290-1, An Ordinance Amending Section 4.02 Transient Merchants, Peddlers of the Municipal Ordinance of the City of Worthing, SD.

This ordinance requires applicants to attend a commission meeting in order to obtain a peddler license. The second reading of Ord. 2019-290-1 will be February 25, 2019.

WINTER SUMP PUMP DISCHARGE

The Commission spoke on the pros and cons of allowing sump pumps to drain into the municipal system when the discharge is causing problems such as ice buildup of city streets. After much discussion, the issue was deferred until the February 25th meeting.

CITY LOTS TO BE ADVERTISED FOR SALE

Chairman Lund stated that the city lots that are to be put up for sale will need to be appraised by three property owners within the entity. Mayor Hazuka said we would look into this.

Commissioner Ganschow left the meeting at 9:40 PM.

NEW BUSINESS

LIQUOR LICENSE NAME CHANGE

Jacobson made a motion to approve the liquor license name change of Otis' Bar & Grill, Inc. to Kim's Korner Bar N Grill, Inc. Nelson seconded. Motion carried, all voting aye.

2019 FINANCE OFFICER APPOINTMENT

Nelson made a motion to appoint Linda Hunnel as 2019 Worthing Finance Officer. Lund seconded. Motion carried, all voting aye.

ADJOURNMENT

Nelson motioned to adjourn at 9.53 PM. Lund seconded. All votes "aye"; motion carried.

The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY, *February 25, 2019* in the *WORTHING COMMUNITY FIRE DEPARTMENT, 403 S. Louise Avenue, Worthing.*

Bradley J. Hazuka, Mayor

Linda D. Hunnel, Finance Officer