

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
THURSDAY, DECEMBER 28, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Thursday, December 28, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Bradley Hazuka presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, and John Ganschow. Commissioner Ryan Schlieman was absent with notice. Also in attendance was Wendy Sweeter from the Lennox Independent and Deputy Finance Officer Travis Harford.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**APPROVAL OF AGENDA**

Jacobson motioned to approve the December 28<sup>th</sup> posted agenda. Ganschow seconded. Motion carried, all voting aye.

**OPEN PUBLIC SPEAKING**

There was no one present for open public speaking.

**FINANCE OFFICER REPORT**

Deputy Finance Officer Harford presented. Finance Officer Linda Hunnel is working on amendments to the International Property Maintenance Code. SECOG had contacted Hunnel regarding the LWCF Grant. The minimum amount Worthing could apply for is \$20,000. SECOG had missed that in Worthing's application, and, unfortunately, it was too late to submit any revisions to the application. Harford also reported that DataTech had recently installed the meter reader interface and it was working well. Police Chief Travis Johns had asked about holiday pay for New Year's Eve. Citing that there has not been holiday pay in the past for part time employees, the commission denied the request. Harford also reported that the Fire Department water meter had been installed, and wanted to thank Jeremy Jacobson and Tyler Smith for the installation.

**PUBLIC UTILITIES**

Commissioner Jacobson presented a garage floor drain ordinance draft that she would like to see put in place. City Attorney Nelson is currently reviewing the ordinance draft. Commissioner Ganschow questioned if this ordinance would have any effect on the sump pump drainage into the street. Jacobson reported that this would only affect garage floor drains and sump pumps within households draining into the sanitary sewer.

**FINANCE AND REVENUE**

Commissioner Lund had no report.

**PUBLIC SAFETY**

Commissioner Schlieman was absent with notice.

**PUBLIC WORKS**

Commissioner Ganschow had no report.

**MAYOR'S REPORT**

Mayor Hazuka questioned who declares a snow emergency, and who should be contacted when one occurs. A snow emergency would be declared by either Commissioner Ganschow or Mayor Hazuka. They would need to contact City Maintenance Employee Chris Kullander to begin plowing streets, and either Finance Officer Hunnel or Deputy Finance Officer Harford to have the snow alerts posted on the news.

## **REGULAR BUSINESS**

### **DECEMBER 11<sup>th</sup> MINUTES**

Lund motioned to approve the December 11, 2017 minutes. Jacobson seconded. Motion carried all voting aye.

### **DECEMBER END OF YEAR CLAIMS**

Lund motioned to approve December End of Year Claims as presented by Deputy FO Harford. Jacobson seconded. Motion carried, all voting aye.

## **OLD BUSINESS**

### **MAINTENANCE POSITION UPDATE**

Commissioner Jacobson reported that interviews had been finalized for the maintenance position, and discussion would be tabled for executive session.

### **2017 MUNICIPAL BUDGET CONTINGENCY TRANSFERS**

Hunnel went over the 2017 contingency budget department transfers with the Commission at the December 11<sup>th</sup> meeting. These amounts will be finalized at the January 8<sup>th</sup>, 2018 meeting due to Hunnel's absence.

### **PARK AND REC BOARD DISCUSSION**

Ganschow reported that after consideration, he would like to see the Recreation Board remain intact, and would hope to see more participation in the future. Ganschow asked Harford when the next meeting was for Rec Board. Harford reported that a date had not been set. Ganschow also wanted to let parents know that open gym would begin again January 12, 2018 from 7-9pm at the Worthing Elementary Gym. A parent must be present with the child to attend, and it would be open to children from Kindergarten to 8<sup>th</sup> grade.

## **NEW BUSINESS**

There were no items for New Business.

The commission took a quick recess at 7:26pm. The recess was over at 7:33pm.

## **EXECUTIVE SESSION**

Motion by Jacobson, second by Lund, to enter Executive Session at 7:33pm as allowed under SDCL 1-25-2 (1) TO DISCUSS THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE. The meeting was called back to order at 8:24 PM.

### **MAINTENANCE POSITION UPDATE**

Motion by Jacobson, second by Lund, to offer the position of City Maintenance Employee to Jacob Haar at \$17/hour contingent upon completion of a pre-employment physical with a start date of January 8<sup>th</sup>, 2018. Haar would be eligible for a \$0.25/hour raise upon completion of Class I Water Distribution Certification, and he would be eligible for an additional \$0.25/hour raise upon completion of both Class I Wastewater Treatment Certification and Class I Wastewater Collection Certification. All voting "aye", motion carried.

## **ADJOURNMENT**

Jacobson motioned to adjourn at 8:29pm. Lund seconded. All votes "aye"; motion carried. The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, JANUARY 8<sup>TH</sup> at the WORTHING CIVIC CENTER.**

---

Bradley J. Hazuka, Mayor

---

Travis Harford, Deputy Finance Officer