

**CITY OF WORTHING
APPROVED MINUTES
SPECIAL END OF YEAR
BUSINESS MEETING
WEDNESDAY, DECEMBER 28, 2016**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Wednesday December 28, 2016 at 6:00 P.M. in the Worthing Civic Center.

Mayor Saugstad presided. The following commissioners were present: Eric Bunkers, Crystal Jacobson, and Ryan Schlieman. Commissioner Sheri Lund was absent. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford and City Engineer Jon Fischer. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

APPROVAL OF AGENDA

Motion by Bunkers to approve the December 28th agenda. Schlieman seconded. Motion carried, all voting aye.

PLEDGE OF ALLEGIANCE

Mayor Saugstad led the meeting in the pledge of allegiance.

OPEN PUBLIC SPEAKING

There were no citizens present for open public speaking.

City Engineer Jon Fischer spoke about an alternative to street chip sealing called 'slurry seal' that is growing in popularity. There are several areas, including around the school, that are scheduled for chip sealing in 2017. This new method does cost more and requires traffic control as the street surfaces cannot be driven on for 8 hours after application. The Commission will discuss this further at the January 9th meeting. Fisher said it was time for the city to start the application process for Phase Two of the Worthing Recreation Trail Project and that he is waiting on new state lagoon discharge permit regulations.

OLD BUSINESS

6:00 PM PUBLIC HEARING-DRINKING WATER SRF APPLICATION

Mayor Saugstad started the public hearing with a brief synopsis of the Worthing Water Meter Replacement Project. Project planning began due to the inaccurate self read system that was in place and the high percentage of water loss due to the age of the meters. The city will replace approximately 350 water meters with an automated radio read system. The radio read system will allow city personnel to drive by the property in order to obtain a meter reading, ending the customer's monthly obligation to submit a meter reading. Water revenue is projected to increase when current water loss decreases. The City is planning on this increase in revenue to cover project loan re-payment. The SRF loan applied for is \$120K, at 2.5% interest for a 10 year term. There will be no new surcharge for the loan re-payment. Travis Harford, Deputy Finance Officer, gave a brief history on the meter companies the city considered: Metering and Technology Solutions, HD Supply Waterworks and Dakota Supply Group. Dakota Supply Group was ultimately chosen by the City of Worthing as the supplier of new water meters and technical support.

City Engineer Jon Fischer presented the Facility Plan for the water meter project to the commission. Fisher stated that the current

water meters are past their life expectancy. New meters will increase efficiency and save time & money.

There was no one from the public present at the hearing.

MINUTES OF DECEMBER 19th REGULAR MEETING

Bunkers motioned to approve the minutes of the December 19, 2016 regular monthly meeting. Schlieman seconded. All votes "aye", motion carried.

2nd READING ORDINANCE 2016-280-1 2016 GF SUPPLEMENTAL BUDGET

The Worthing City Commission reviewed the 2016 GF Supplemental Budget and discussed changes needed to the ordinance due to the Rec Trail Project and the purchase of a snow truck in 2016. Motion by Schlieman, second by Bunkers, to approve ORD. 2016-280-1. Mayor Saugstad asked for a roll call vote. Motion carried: Jacobson, Bunkers, Schlieman and Saugstad voting aye. None voting nay.

Motion by Bunkers, second by Schlieman to approve \$12,082 in transfers from 2016 Contingency to the following departments: Legislative \$1533, Election \$614, Government Buildings \$216, Fire Department \$551, Parks \$3276, Economic Development \$5002, Planning & Zoning \$686, and Debt Service \$204. Mayor Saugstad asked for a roll call vote. Motion carried: Jacobson, Bunkers, Schlieman and Saugstad voting aye. None voting nay.

2017 HUMANE SOCIETY CONTRACT

Hunnel presented the 2017 Humane Society Contract for approval. There were no changes in charges or procedure from the following year. Motion by Bunkers, second by Schlieman, to approve the contract. Motion carried, all voting aye.

FO REPORT

Hunnel provided the commission with a breakdown of 2016 bank fees.

NEW BUSINESS

There was no new business on the agenda for this end of year meeting.

ADJOURNMENT

Schlieman motioned to adjourn at 7:10 pm. Bunkers seconded. All votes “aye”; motion carried. The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, JANUARY 9th at the WORTHING CIVIC CENTER.**

Eric S. Saugstad, Mayor

Linda D. Hunnel, Finance Officer