

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, DECEMBER 11, 2017**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, December 11, 2017 at 7:00 P.M. in the Worthing Civic Center.

Commissioner Schlieman presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, and Ryan Schlieman. Mayor Bradley Hazuka and Commissioner John Ganschow were absent with notice. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, and City Maintenance Employee Chris Kullander.

PLEDGE OF ALLEGIANCE

Commissioner Schlieman led the meeting in the pledge of allegiance.

APPROVAL OF AGENDA

Jacobson motioned to approve the December 11th posted agenda. Lund seconded. Motion carried, all voting aye.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

MAINTENANCE REPORT

The Commission reviewed the current maintenance report furnished by Chris Kullander. Items discussed included: cell levels and lagoon discharging, ongoing Lily Street lift station pump failure, Infra Track has cleaned out the lift stations; will go to quarterly cleaning , and currently waiting for contractor to clean out the drainage ditch by Park Street. Kullander said that we need to have sewer mains jetted and televised to determine inflow and infiltration.

Commissioner Jacobson said that project had been budgeted for 2018. The City will also have to purchase a boat to use in the lagoons. Kullander stressed the importance of locating curb risers on Main and Fourth Streets; as well as locating and adjusting curb risers and manholes in other parts of the city.

FINANCE OFFICER REPORT

Finance Officer Hunnel presented. Hunnel is gathering information on adopting the International Property Maintenance Code with SECOG and City Attorney Larry Nelson. Nelson is also working on establishing municipal boundary setbacks for CAFO's (Confined Animal Feed Operations). Hunnel presented the Commission with the 2018 Wage Resolution draft; which will be finalized after employee reviews are held. After conferring with City Attorney Nelson, Hunnel said we would need to go out for bid on water tower painting. Chairman Jacobson asked Hunnel to start the process with City Engineer Jon Fischer. Commissioner Schlieman had asked about CPR training for the community at the last meeting. Hunnel gave the commission the costs involved for training; \$50 per person if a certification card is issued, \$25 per person for basic training without a certification card. Deputy Finance Officer Harford reported a 5% water loss for November and is working with Data Tech on a Meter Reader Interface. Insurance payment has been received for the Lily Street Lift Station vandalism incident.

PUBLIC UTILITIES-

Commissioner Jacobson had no report.

FINANCE AND REVENUE

Commissioner Lund had no report.

PUBLIC SAFETY

Commissioner Schlieman-Schlieman spoke to Police Chief Travis Johns about implementing a rotating schedule of 4 hour shifts. There will be a community meeting on January 18th at 7 pm

in the Worthing Civic Center to discuss what the community would like to see in police protection and the future of our civic center.

PUBLIC WORKS

Commissioner Ganschow- absent with notice.

MAYOR'S REPORT

Mayor Hazuka- absent with notice.

REGULAR BUSINESS

NOVEMBER 20th MINUTES

Lund motioned to approve the November 20, 2017 minutes. Jacobson seconded. Motion carried all voting aye.

NOVEMBER R&E, CASH REPORTS

The Commission reviewed November reports. Motion by Jacobson, second by Lund , to approve the November Cash Report. Motion carried, all voting aye.

DECEMBER CLAIMS

Lund motioned to approve December Claims as presented by Deputy FO Harford. Jacobson seconded. Motion carried, all voting aye.

OLD BUSINESS

MAINTENANCE POSITION UPDATE

Finance Officer Hunnel reported that she has placed ads in several local papers, along with the SD DOL website, KELOLAND Employment, and the SDARWS website. Commissioners Jacobson, Lund, and Ganschow will review these applications.

2017 MUNICIPAL BUDGET CONTINGENCY TRANSFERS

Hunnel went over the 2017 contingency budget department transfers with the Commission. These amounts will be finalized at the December 28th year end business meeting.

NEW BUSINESS

2018 HUMANE SOCIETY CONTRACT

Hunnel reported that there were no changes from the previous year in the 2018 Humane Society Contract. Lund made a motion to approve the 2018 SF Humane Society Contract. Jacobson seconded. Motion carried, all voting aye.

NEW YEARS EVE FIREWORKS

The Commission discussed New Year's Eve fireworks. Jacobson made a motion to allow the discharge of fireworks within Worthing city limits from 7 PM December 31, 2017 to 12:30 AM January 1, 2018. Lund seconded. Motion carried, all voting aye.

EXECUTIVE SESSION

Motion by Lund, second by Jacobson, to enter into Executive Session at 7:56 PM as allowed under SDCL 1-25-2 (1) TO DISCUSS THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER OR FITNESS OF ANY PUBLIC OFFICER OR EMPLOYEE. The meeting was called back to order at 8:00 PM. No action was taken.

ADJOURNMENT

Lund motioned to adjourn at 8:00 PM. Jacobson seconded. All votes "aye"; motion carried. The next meeting of the Worthing City Commission will start at **7:00 PM THURSDAY, DECEMBER 28TH**, **due to the Christmas holiday, at the WORTHING CIVIC CENTER.**

Ryan Schlieman, Commissioner

Linda D. Hunnel, Finance Officer