

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, AUGUST 7, 2017**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, August 7, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Hazuka presided. The following commissioners were present: Crystal Jacobson, Sheri Lund, Ryan Schlieman and John Ganschow. Also in attendance were: Finance Officer Linda Hunnel and City Maintenance Chris Kullander. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

**APPROVAL OF AGENDA**

Jacobson made a motion to approve the August 7<sup>th</sup> posted agenda. Ganschow seconded. Motion carried, all voting aye.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**OPEN PUBLIC SPEAKING**

Wayne Dullerud was present to speak with the commission about the lot he is purchasing south of the elementary school. Mr. Dullerud is planning on building townhouses on the property. He discussed the need to extend the sewer main to bring service to the property and the difficulty he is having in connecting to a sewer main on his lot at 101 N. Main Street. City Engineer Jon Fischer will be contacted about possible solutions to this issue.

**MAINTENANCE REPORT**

City Maintenance Chris Kullander presented the maintenance report. Current projects include: lagoon sludge testing, tree trimming, installing rebuilt pumps in the downed Lily Street Lift Station, mosquito fogging and getting the city ready for Worthing Days.

**FINANCE OFFICER REPORT**

Finance Officer Hunnel reported she has contacted roofing companies on estimates for the Civic Center roof repair. She will be attending the August 14<sup>th</sup> P&Z rezoning hearing for Worthing S 2/3 OL 4, 320 S. Louise Avenue, to be rezoned from R-1 to R-2. Hunnel gave the commission a code enforcement update and asked for direction on the garage floor drain issue. Commissioners directed Hunnel to write the two homeowners of the homes built in 2016 on Sund Street that their garage floor drains will be allowed as they were given permission for this by the former administration. However, the garage floor drains in the two houses under construction could not be plumbed into the municipal sewer system per city ordinance. Update on Worthing Meter Project- the Notice of Award has been sent to DSG and we are planning on holding a pre-construction meeting next week.

**DEPARTMENT HEAD REPORTS**

PUBLIC UTILITIES

Jacobson discussed Worthing Days plans. The event is fast approaching and plans are being finalized. Details can be found at [cityofworthing.com/worthing-days.html](http://cityofworthing.com/worthing-days.html).

FINANCE AND REVENUE

Lund reported on a proposed 4-H facility that would be built outside of Worthing. They are looking for monetary contributions to have a feasibility study done.

PUBLIC SAFETY

Schlieman has talked to various agencies concerning surplus equipment; the City is searching for a used police vehicle.

PUBLIC WORKS

Ganschow has been working with LTAP on street maintenance scheduling and budgeting. He will meet with them again this fall.

## MAYOR

Mayor Hazuka met with Schoenfish & Co. and Finance Officer Hunnel to review the 2016 Municipal Audit. Internal controls and segregation of duties were among the items discussed. Mayor Hazuka attended a Worthing Economic Development meeting. Meetings will be held on the third Wednesday of the month.

## **OLD BUSINESS**

### MINUTES OF JULY 24<sup>th</sup> REGULAR MONTHLY MEETING

Lund motioned to approve the minutes of the July 24, 2017 meeting. Jacobson seconded. All votes "aye", motion carried.

### AUGUST CLAIMS

Motion by Lund, second by Jacobson, to approve August 2017 Claims. Motion carried, all voting aye.

### ORDINANCE 2017-283-1 MUNICIPAL TREES

Mayor Hazuka gave the second reading of Ordinance 2017-283-1-Municipal Trees. Finance Officer Hunnel said that due to the extensive changes made to the ordinance after the first reading, the second reading on July 10<sup>th</sup> was held again on August 7<sup>th</sup>. Motion by Schlieman, second by Lund to adopt Ord. 2017-283-1-Municipal Trees. Motion carried, all voting aye.

## **NEW BUSINESS**

### LILY STREET STATION BREAKDOWN

Commissioner Jacobson discussed the possibility of tracing the lift station breakdown to the source. The City Attorney will be contacted concerning the legal course of action.

### 2018 EMPLOYEE HEALTH CARE PREMIUM RENEWALS

The Commission reviewed various health care plans for 2018. The current plan was increasing 22%. The Commission decided on a plan that had a .1% decrease in cost, raising employee copays and coinsurance to keep the employer price basically the same. Motion by Lund, second by Jacobson, to approve Wellmark Blue 2250 Silver as the employee health care plan for 2018. Motion carried, all voting aye.

### FINALIZE JOB TTTLES

Mayor Hazuka said they are continuing work on this project.

### STOP SIGN 3<sup>rd</sup> & MAIN

Commissioner Jacobson made a motion to place a stop sign on the south west and the north east corners of the Third Street and Main Street intersection. Lund seconded. Motion carried, all voting aye.

### EXECUTIVE SESSION

Motion by Jacobson to enter into executive session at 8:50 PM to discuss contractual matters as allowed under SDCL1-25-2, (1) 'Contractual Matters\Communications from Legal Counsel' and to discuss employee negotiations as allowed under SDCL1-25-2, (4) 'Negotiating with Employees.' Lund seconded, all voting aye. Mayor Hazuka called the meeting back to order at 9:00 PM. No action was taken.

### 2018 PRELIMINARY BUDGET DISCUSSION

The Commission once again reviewed the 2018 Preliminary Budget, making departmental changes where necessary to balance the budget. The revised worksheet will be discussed at the August 21st meeting and possibly a special meeting in September.

## **ADJOURNMENT**

There being no further business before the commission, Jacobson motioned to adjourn at 10:30 PM. Ganschow seconded. All votes "aye"; motion carried.

The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY, AUGUST 21<sup>st</sup> at the WORTHING CIVIC CENTER.

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Bradley J. Hazuka, Mayor

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Linda D. Hunnel, Finance Officer