

**CITY OF WORTHING  
APPROVED MINUTES  
REGULAR SESSION  
MONDAY, AUGUST 6, 2018**

**CALL TO ORDER**

The Commissioners of the City of Worthing met in regular session on Monday, August 6, 2018 at 7:00 P.M. in the Worthing Civic Center.

Mayor Bradley Hazuka presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, Denise Moani Nelson and John Ganschow. Also in attendance were Finance Officer Linda Hunnel, Zoning Administrator Jason Schroeder, P&Z Chairman Scott Dewitt, and Planning and Zoning Board Members Scott Moeller, Jim Miles, Megan Weisenbach and Adam Lundquist.

**PLEDGE OF ALLEGIANCE**

Mayor Hazuka led the meeting in the pledge of allegiance.

**APPROVAL OF AGENDA**

Motion by Lund to approve the August 6, 2018 posted agenda with the following addition: Executive Session under SDCL 1-25-2 (3) Reviewing communications from legal counsel about proposed litigation. Ganschow seconded the motion. Motion carried, all voting aye.

**JOINT MEETING OF THE WORTHING CITY COMMISSION AND THE WORTHING PLANNING AND ZONING COMMISSION**

P&Z Chairman Scott DeWitt went over changes to building permits, fees and the inspection process. There have been the following changes to permit requirements: sheds 200 square feet and under, and fences will now require a placement permit in lieu of a building permit, sheds over 200 square feet will require a building permit, and window replacement that does not change the buildings structure will not require a permit. Finance Officer Hunnel has prepared an informational brochure on building inspections. This brochure will be available online and at City Hall. The inspection price for large projects remained at \$75. Upon recommendation of the P&Z Commission, Ganschow made a motion to approve Res. 08062018, A Resolution Amending Building Permit Fees. Lund seconded the motion. Motion carried, all voting aye.

**OPEN PUBLIC SPEAKING**

There was no one present for open public speaking.

**MAINTENANCE REPORT**

City Maintenance Employee's Jake Haar and Tony Ketelsen were in Aberdeen for Water Distribution training. Finance Officer Hunnel gave a brief maintenance report: lagoon discharge ended July 31<sup>st</sup>, pump hours were normal and riprap had been ordered for the lagoon. Harr had researched new 14' and 16' dump trailers and the Commission viewed different makes and models. A motion was made by Lund, and seconded by Nelson, to purchase a Big Tex 14lx-14 dump trailer for the price of \$7475. Motion carried, all voting aye.

**FINANCE OFFICER REPORT**

Finance Officer Hunnel reminded the Commission that an informational meeting concerning the Civic Center roof was scheduled for August 20<sup>th</sup> at 7:30 pm, during our regular monthly meeting. Hunnel will be taking vacation August 9 & 10.

## **COMMISSIONER REPORTS**

### **PUBLIC UTILITIES**

Commissioner Jacobson asked what progress had been made on the Park Street flooding. Hunnel will check with City Engineer Jon Fischer.

### **FINANCE AND REVENUE**

Commissioner Lund tabled the 2019 municipal budget review until the end of the meeting.

### **PUBLIC SAFETY**

Commissioner Nelson had no report.

### **PUBLIC WORKS**

Commissioner Ganschow reported on a program he had seen concerning growing South Dakota cities. More information will be obtained on this.

### **MAYOR'S REPORT**

Mayor Hazuka, along with Deputy FO Amy Bauer and FO Hunnel, attended a Budget Training Seminar in Sioux Falls. Hazuka said the seminar was very informative and there were budget policies shown at the seminar that would be beneficial to the City.

## **REGULAR BUSINESS**

### **JULY 23<sup>rd</sup> MINUTES**

Lund motioned to approve the July 23, 2018 minutes. Nelson seconded. Motion carried, all voting aye.

### **AUGUST 6<sup>th</sup> CLAIMS\JULY WAGE REPORTS**

Jacobson motioned to approve the August 6, 2018 Claims in the amount of \$35,340.16, and the July Wage Reports. Ganschow seconded. Motion carried, all voting aye.

## **OLD BUSINESS**

### **EMPLOYEE HOURS DISCUSSION (cont.)**

At the July 23<sup>rd</sup> meeting, the Commission discussed what hours employees would work on Friday. Ganschow and Jacobson concluded that there needs to be a maintenance employee on duty until noon Friday. The Finance Office will stay open until 5 PM Friday.

### **ORDINANCE 240-OFF STREET PARKING**

The Commission reviewed the second draft amendment to Ordinance 240 and changed some of the language. Hunnel will present the amended ordinance at the August 20<sup>th</sup> meeting.

## **NEW BUSINESS**

### **2019 BUDGET WORKSHEET**

Finance and Revenue Commissioner Lund, along with the Commission, looked over the 2019 Budget Worksheet. Revenue options and departmental expenditures were considered. Department Heads will secure price quotes for next year's projects by the August 20<sup>th</sup> meeting. Mayor Hazuka called a brief recess at 8:40 PM.

## **EXECUTIVE SESSION**

- Motion by Jacobson, second by Nelson to enter Executive Session at 8:52 PM to discuss: AS ALLOWED FOR UNDER SDCL 1-25-2 (3) CONSULTING WITH LEGAL COUNSEL OR REVIEWING COMMUNICATIONS FROM LEGAL COUNSEL ABOUT

PROPOSED OR PENDING LITIGATION OR CONTRACTUAL MATTERS.

Mayor Hazuka called the meeting back to order at 9:06 PM. Hunnel was instructed to send a letter addressing a recent complaint.

**ADJOURNMENT**

There being no further business before the Commission, Ganschow motioned to adjourn at 9:06 PM. Lund seconded. Motion carried, all voting aye.

The next meeting of the Worthing City Commission will start at **7:00 PM MONDAY, August 20<sup>th</sup> at the WORTHING CIVIC CENTER.**

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Bradley J. Hazuka, Mayor

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Linda D. Hunnel, Finance Officer