

**CITY OF WORTHING
AMMENDED MINUTES
REGULAR SESSION
MONDAY AUGUST 22, 2016**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday August 22, 2016 at 7:00 P.M. in the Worthing Civic Center.

Mayor Eric Saugstad presided. The following commissioners were present: Sheri Lund, Crystal Jacobson, Ryan Schlieman and Eric Bunkers. Also in attendance were Finance Officer Linda Hunnel, Deputy Finance Officer Harford and Wendy Sweeter from the Lennox Independent. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

APPROVAL OF AGENDA

Motion by Bunkers, second by Jacobson to approve the agenda for the August 22, 2016 regular monthly meeting. Schlieman seconded. Motion carried, all voting aye.

Mayor Saugstad led the meeting with the Pledge of Allegiance.

OPEN PUBLIC SPEAKING

Don Sweeter of the Lennox Area Community Fund was present to speak of the fund and the donations given to Worthing non-profits; \$1900 in the last two years. There will be a gala fund raiser on September 10th for the organization. Crystal Jacobson, Worthing Days Committee Chairperson, purchased tickets to the gala and will use them as prizes during the Worthing Days Celebration.

Craig Stern, landowner adjoining the City of Worthing, asked that the conditions of a 1996 lagoon land purchase contract be addressed. The following conditions were listed: that the city clean out 1500 feet of the drainage ditch leading from cell three, that the city stop any storm sewer flow and sump pump discharge into the city lagoons and that we meter our outflow. Craig Stern and Brian Lind, another area farmer, are concerned about damage to farm land by flooding from lagoon discharge, specifically during planting and harvest season. Mayor Saugstad said the city would work with Stockwell Engineering and the landowners to find the best solution to this problem.

OLD BUSINESS

MINUTES OF AUGUST 8, 2016 REGULAR MEETING

Schlieman motioned to approve the minutes of the August 8, 2016 meeting with the following addition: "Lund made a motion to appoint the following Park and Recreation Board Committee: Blake Crosby-President, Gerald Otte-Vice Pres., John Ganshaw-Secretary, and new board members Suzy Weisenbach and Justin Wallenstein. Schlieman seconded. All votes "aye", motion carried."

LWCF GRANT-RESOLUTION 08222016-01

Bunkers made a motion to approve Resolution 08222016-01, Approving the Application of the LWCF Grant and authorizing Mayor Saugstad's signature on said application. Schlieman seconded. Motion carried, all voting aye.

XCEL GRANT

Finance Officer Hunnel asked that as the Xcel grant deadline was fast approaching and all information and pricing was not in from the sign companies, if a committee

could be appointed to make the final design decisions. Mayor Saugstad appointed Schlieman and Bunkers to the Xcel Grant Signage Ad Hoc Committee. Motion to approve appointment by Jacobson, second by Lund. Motion carried, all voting aye.

NEW BUSINESS

ONE DAY LIQUOR LICENSE HEARING-THE BOONDOCKS

Motion by Bunkers, second by Schlieman, to approve a One Day Liquor License for The Boondocks to serve during the Worthing Days Street Dance. The dance will take place in the fenced in area of Main Street or, in the event of rain, in the Civic Center. The license is effective August 27th Noon-One a.m. August 28. Mayor Saugstad asked for a roll call vote: Jacobson, Bunkers, Lund, Schlieman and Saugstad voting aye. Motion carried.

MARY STREET CONSTRUCTION PROJECT\NOTICE TO PROCEED

Motion by Bunkers, second by Schlieman to authorize Mayor Saugstad's signature on the Mary Street Project Construction Contract. Mayor Saugstad asked for a roll call vote: Jacobson, Bunkers, Lund, Schlieman and Saugstad voting aye. Motion carried. Motion by Bunkers, second by Schlieman to authorize Mayor Saugstad's signature on the Mary Street Notice to Proceed. Motion carried, all voting aye.

RESOLUTION 08222016-02 CITY OF WORTHING BEREAVEMENT POLICY

Jacobson made a motion to approve Resolution 08222016-02, A Resolution Implementing Bereavement Pay for Full Time Employees. Lund seconded the motion. Motion carried, all voting aye.

JEREMY FORREST-WATER CERTIFICATION

AMMENDED SEPTEMBER 6, 2016 *Lund motioned to approve the minutes of the August 22, 2016 meeting with the following amendment: Jeremy Forrest – Water Certification, Jeremy Forrest was incorrectly listed as Jeremy Jacobson. Jacobson seconded. All votes “aye”, motion carried.*

Due to the completion and qualification of State Water Certification Testing, Jacobson made a motion to approve a wage increase of .25 per hour for Jeremy Jacobson. Lund seconded. Mayor Saugstad asked for a roll call vote: Jacobson, Bunkers, Lund, Schlieman and Saugstad voting aye. Motion carried. Congratulations Jeremy!

DEPARTMENT HEAD REPORTS

JON FISCHER-STOCKWELL ENGINEERS

Jon Fischer introduced new City Engineer Mitch Shearer. Mr. Fischer reported that the Rec Trail would be paved this week and the storm sewer junction box at Mary Street has been completed. Commissioner Bunkers asked about stabilizing the pedestrian bridge; Fischer will look into this.

PUBLIC WORKS

Jacobson reported that dance lessons will begin soon, sponsored by the Park & Rec Board. Jacobson hopes to see everyone at the Worthing Days celebration.

PUBLIC UTILITIES

Schlieman said the maintenance department is looking at replacements for the lawnmowers and he will have maintenance obtain quotes on the manhole work needed before smoke testing can occur.

PUBLIC SAFETY

Bunkers had no report.

FINANCE & REVENUE

Lund asked if the Park & Rec Board had received any donations this year and reported that she was excited about Worthing Days and hoped to see the commissioners there.

MAYOR'S REPORT

Mayor Saugstad, along with Hunnel and Harford, will be meeting with Randy Schoenfish Tuesday for a full report on the 2015 Worthing City Audit. Saugstad thanked City Maintenance Phil Wolf and Jeremy Forrest for the clean-up done at the Beck Family Park.

MAINTENANCE REPORT

The Commission reviewed the August 22nd maintenance report. Items included were pump hours, pond levels, pump operating expenses, locating curb stops, mosquito fogging, mowing & spraying and chemicals added to the lagoon cells.

FINANCE OFFICE REPORT

Finance Officer Hunnel and Deputy Finance Officer Harford, along with Phil Wolf, Maintenance, met with City Engineers Jon Fischer and Mitch Shearer and Jeff Twedt of Twedt Construction for a pre-construction meeting on the Mary Street Project. Harford and Hunnel also had a general pre-budget meeting with Mayor Saugstad and Commissioner Lund last week. Hunnel will attend a P&Z meeting in September to discuss zoning regulations with the board, specifically GB-General Business.

Mayor Saugstad called for a brief recess at 8:20 PM. Mayor Saugstad called the meeting back to order at 8:30 PM.

The Worthing City Commission then began an extensive open budget discussion. At 10:31 Mayor Saugstad called for a 5 minute recess.

EXECUTIVE SESSION

Bunkers made a motion to enter into Executive Session at 10:38 PM to discuss personnel issues. Schlieman seconded. Motion carried. Mayor Saugstad called the meeting back to order at 10:59. No action was taken.

ADJOURNMENT

Bunkers motioned to adjourn at 10:59p.m. Schlieman seconded. All votes "aye"; motion carried.

The next regular meeting of the Worthing City Commission will start at **7:00 PM, TUESDAY September 6, 2016.**

Eric S. Saugstad, Mayor

Linda D. Hunnel, Finance Officer