

**CITY OF WORTHING
APPROVED MINUTES
REGULAR SESSION
MONDAY, APRIL 24, 2017**

CALL TO ORDER

The Commissioners of the City of Worthing met in regular session on Monday, April 24, 2017 at 7:00 P.M. in the Worthing Civic Center.

Mayor Saugstad presided. The following commissioners were present: Eric Bunkers, Crystal Jacobson, Sheri Lund, and Ryan Schlieman. Also in attendance were: Finance Officer Linda Hunnel, Deputy Finance Officer Travis Harford, City Engineer Jon Fischer, Mayor-elect Bradley Hazuka, Wendy Sweeter of the Lennox Independent, and Victor Hempfling. (Note: Herein after all attendees will be referred to by last name and the first initial if necessary for distinction.)

APPROVAL OF AGENDA

Motion by Schlieman to approve the April 24th agenda. Bunkers seconded. Motion carried, all voting aye.

PLEDGE OF ALLEGIANCE

Mayor Saugstad led the meeting in the pledge of allegiance.

OPEN PUBLIC SPEAKING

There was no one present for open public speaking.

OLD BUSINESS

APPROVAL OF FOWL\R-1 DISTRICT-ORD 2014-268-3

Victor Hempfling had petitioned his neighbors, acquired the necessary signatures, and paid the annual fee to obtain chickens at his property of 305 S Poplar St. Jacobson motioned to approve the request. Lund seconded. All voting aye, motion carried.

RECREATION TRAIL BRIDGE UPDATE

City Engineer Jon Fischer provided the commission with an update on the Recreation Trail Bridge. Fischer had sought alternatives to the bridges presented at the previous meeting, but was not able to find any others that would be within the price range the commission had in mind. He also mentioned that the bridge he had presented at the previous meeting could have a railing up to 54". Fischer stated that the project would take approximately 10 weeks to complete. Motion made by Bunkers to purchase the bridge from Continental Bridge, pending official quote and specifications, for \$26,561. Schlieman seconded. A roll call vote was taken with Jacobson, Bunkers, Lund, Schlieman, and Saugstad all voting yes. Motion carried.

MINUTES OF APRIL 10TH REGULAR MEETING

Schlieman motioned to approve the minutes of the April 10, 2017 meeting. Jacobson seconded. Bunkers motioned to make the following changes to the minutes: addition of Cameron Marlow, Cody Roth, and Victor Hempfling to the attendance; replace a citizen with Victor Hempfling under Open Public Speaking. Lund seconded. All votes "aye", motion carried.

MINUTES OF APRIL 12TH SPECIAL SESSION

Motion by Jacobson, second by Schlieman to approve the minutes of the April 12th Special Session. Motion carried, all voting aye.

SUMMER PARKS EMPLOYMENT

Finance Officer Hunnel reported that she had placed advertisement for summer help.

CLEAN UP DAYS

Deputy Finance Officer reported that he had spoken with CHS Eastern Farmers, and was given the okay to use their elevator lot on 108 E 1st Street for Clean-Up Day on May 20th from 8AM-3PM.

Hunnel reported that she received bids for roll-off dumpsters. Bunkers motioned to grant garbage hauling rights for Worthing Clean Up Day to RBS Sanitation. Jacobson seconded. All voting “aye”, motion carried.

WELLER BROS LICENSE-LAND USE

Bunkers motioned to approve the Mayor’s signature for the license of land use between the City of Worthing and CB Bank, LLC. The license approves Weller Brothers to use the unused roadway of N Cedar Street for parking. Schlieman seconded. Motion carried, with all votes “aye”.

MOWING PROPOSAL

The board worked on a list of proposed mowing areas to put out for bid.

HAZARDOUS TREE ORD. DISCUSSION

Hunnel presented the commission with the current and proposed ordinances on hazardous trees. The language in the current ordinance was discussed. Hunnel will look into adding additional sections to the draft of the new municipal ordinances. Hunnel was instructed to send a letter to a property owner concerning the need to remove two dead trees.

CONCESSION STAND ROOFING BIDS

The commissioners reviewed the bids that were submitted for replacing shingles on the concession stands. It was decided that the shingles would be replaced with 29 Gauge Steel with Exposed Fasteners. Bunkers motioned to award the project to the lowest bidder, Caliber Construction at \$3,582. Lund seconded. A roll call vote was taken with Jacobson, Bunkers, Lund, Schlieman, and Saugstad voting “yes”. Motion carried with none voting “no”.

NEW BUSINESS

FINANCE OFFICER REPORT

Hunnel reported to the commission that SECOG Director Lynne Keller Forbes and Planner Melissa Gibson will be at the May 8th Meeting to discuss the BWNR Loan. She also reported that she had attended the Planning & Zoning Meeting on April 17th. Patrick Andrews from SECOG was in attendance to present on the Lincoln County wind energy setbacks and sign ordinance changes. Hunnel also reported that Bruce & Glen Huggins were also in attendance to discuss the possibility of obtaining a conditional use permit for their properties. Some zoning regulations would have to be changed to allow this conditional use. Hunnel reported that she was seeking another opinion on the Civic Center roof concerning repair costs. She also reported that she would be working on typing up a Facilities Use Agreement for the concession this upcoming ball season. Harford reported that he was working on improvements from Safety Benefits. With the ball season coming up, the following coaches will be covered under the City’s Workers Compensation: John Ganschow, Justin Wallenstein, Kristi Kranz, Jen Overweg, Nate Perrion, Robin Holtz, Tim Weisenbach, Susie Weisenbach, Troy Zahn, Nate Duncan, Chris Bullert, Stephen Fjelstad, Chad Dangel, Tracy Ruhland, Derik Bialas, Nate Bambas, and Ryan Wilson. Harford also reported that another round of shut-off letters will be sent out along with bills.

MAINTENANCE REPORT

The commission reviewed the maintenance report prepared by Senior Maintenance Technician Phil Wolf. Topics discussed were the Stearns’ land project, SDARWS Sustainability Class in Lennox, the summer free tractor lease, and the wiring in the shop.

DEPARTMENT HEAD REPORTS

PUBLIC WORKS

No report.

PUBLIC SAFETY

Bunkers wanted to thank Mayor Saugstad for his years of serving on the Worthing Commission.

FINANCE & REVENUE

No report.

PUBLIC UTILITIES

Schlieman wanted to thank both Mayor Saugstad and Commissioner Bunkers for their years of service.

MAYOR

Mayor Saugstad reported that he had been meeting regularly with Mayor-elect Hazuka to try and catch him up on all of the things the commission had been covering recently to help with a smooth transition. He also expressed his thanks to Commissioner Bunkers for his years of service with the Worthing Commission along with his work on the Recreation Board.

A short recess was called at 8:13 PM. The meeting was called back to order at 8:21 PM.

Bunkers motioned to enter executive session to review communications from legal counsel regarding contractual matters. Jacobson seconded. Motion carried, all voting “aye”. Saugstad declared executive session over at 8:31 PM. No action was taken.

ADJOURNMENT

Bunkers motioned to adjourn at 8:31 PM. Jacobson seconded. All votes “aye”; motion carried. The next meeting of the Worthing City Commission will start at 7:00 PM MONDAY, MAY 8TH at the WORTHING CIVIC CENTER.

Eric S. Saugstad, Mayor

Travis Harford, Deputy Finance Officer